

# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**MARATHWADA MITRA MANDAL'S SHANKARRAO  
CHAVAN LAW COLLEGE, PUNE**

MARATHWADA MITRA MANDALS SHANKARRAO CHAVAN LAW COLLEGE,  
202/A, DECCAN GYMKHANA, PUNE - 411004

411004

[www.sclc.ac.in](http://www.sclc.ac.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# **1. EXECUTIVE SUMMARY**

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## **1.1 INTRODUCTION**

Marathwada Mitra Mandal's Shankarrao Chavan Law College Pune was established in the year 2003. The College is affiliated to Savitribai Phule Pune University & Approved by Bar Council of India. Established in 2003, the Law College has grown in stature to become a pioneer in the field of Legal Education and has carved a niche among the Law Colleges in Pune with its Academic Record and achievements in plethora of events. From Humble beginnings, the Law College boasts of sprawling campus in the heart of Pune, which has long been identified as the Educational Hub of the Country and preferred choice of the students from all over India as well as abroad.

The college has developed its own vision and mission and all the activities of the college are aimed in that direction. The institute being a constituent unit of Marathwada Mitra Mandal, Pune, is blessed with a dynamic and supportive management. It is due to their support, guidance and constant encouragement that the college has been able to reach new heights. College conducts all necessary activities in the interest of students along with maintaining the standard of teaching learning. The college believes in and follows decentralization system.

The institution ensures that the quality of education is maintained. The college has been trying to start various innovative and best practices for achieving academic excellence.

### **Vision**

#### **VISION**

We aim to emerge as an Institution of Legal Education with student centered outcome that emphasize the pursuit of excellence in legal fundamentals and preparation for professional practice. We wish to cross barriers of traditional teaching-learning methodology and want to give maximum exposure which is required for students. . SCLC is focused to provide practical hands through training that will enable the budding lawyers to successfully enter, hold & sustain themselves in this noble profession of law. AT SCLC, we cater to students from different background i.e. from rural to cosmopolitan. Variety of students demands different teaching pedagogies and input from the institution. Law being a professional course requires that students should be exposed to practical utility of Law, well versed with modern technology, well trained & well groomed and can sustain themselves in this noble profession of Law.

We at SCLC strive to bring all students on equal footing by providing opportunities for overall development of students & make them acquainted with skills and practices which are required in this profession. A law college

is dedicated to advancing human dignity, social welfare, and Justice through knowledge of law and be compassionate members of the society

## **Mission**

### **Mission of the Institution**

#### **“Quality Legal Education for Masses”**

**M**ould young talent for higher endeavors, academic excellence, integrity and accountability.

**M**otivate the students to bring out their creative potential and nurture the spirit of critical thinking.

**S**pearhead in adopting modern age technology for imparting Legal Education.

**C**reate & Develop young minds to be trained and become dedicated professionals.

**L**ead towards social progress with values and ethics.

**C**ommitted for disseminating Quality Legal Education.

We are committed to provide scholarly ambience, access and excellence by creating a welcoming and vibrant educational environment that imparts comprehensive legal education. We strive to offer our students the fullest opportunity to participate and experience through innovative programs, engaging with community and the academia at all levels of our work, including teaching, scholarship, public service and public policy. We strive to instill in each student a sense of intellectual curiosity, capability of integrating knowledge of legal theory, practical skills, professional values and commitment to lifelong learning.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

#### **Institutional Strengths-**

1. Qualitative, value based, upgraded & advanced Legal Education.
2. Providing Strong career enhancement opportunities through placement cell.
3. College campus is centrally located.
4. Strong alumni network
5. Eminent guests, Supreme Court Judges, High Court Judges, renowned lawyers, academicians visit the institute to provide career guidance to the students.

6. Students are provided opportunities in all sections like Moot court competitions, Debate, Drama, Sports, Cultural, and Research activities.
7. Informal atmosphere in the institute strengthen the students-teachers relationship.
8. Students from weak economic background are provided with financial support.
9. College engages earn & learn Scheme for students.

### **Institutional Weakness**

1. Moderate Research work.
2. Syllabus followed in University is theory based. Hence there are limitations for conducting practical training activities rigorously.
3. A financial limitation as fees of the College is decided by authorities.

### **Institutional Opportunity**

1. To Establish Research Center
2. To Strengthen Placement Cell.
3. To increase International linkages
4. To introducing more Interdisciplinary Studies
5. To increase more extension activities
6. To arrange more Faculty development programs
7. Image building of the Law College at National & International level.
8. Association with academia of Law fraternity.

### **Institutional Challenge**

1. College has to work within the framework of statutory authorities hence less autonomy.
2. Curriculum of University has to be modified for providing more practical exposure to students.
3. Awareness about the Law Profession among common people.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

The Shankarrao Chavan Law College effectively delivers the curriculum prescribed and monitored by these bodies. For effective delivery of curriculum, the academic planning is supplemented with various innovative measures which bend theory with practical knowledge such as field visits and role play.

Effective curriculum delivery is achieved through lectures, interactive sessions, class seminars, practical training in moot court and other advocacy skill activities. Group discussions, debates, and educational tours, visits to social organizations, interaction with jurists, use of technology are some of the practices adhered to by the institution for fostering high quality learning. Curriculum delivery is consistently supervised by the Principal and subjected to the wisdom of Internal Quality Assurance Cell and Local Management Council. Vigilant Principal, team of dedicated teachers and Non teaching staff cumulatively facilitate the academic progression of the student. The institution has formal and informal mechanism to collect feedback from its stakeholders. The collected feedback then goes through the well defined procedure of critical evaluation and finally recommendations regarding it are implemented. The institution conducts various activities such as celebration of Human Rights Week, N.S.S., workshops to create awareness among students about cross cutting issues such as gender sensitization, human rights etc.

The college organizes career guidance and counseling sessions and has established the 'Center for Advanced Legal Research and Training'. To give hand on training to students, the Placement Cell of the institution provides summer and winter internships.

### Teaching-learning and Evaluation

The institution takes various efforts for effective admission procedure, As MH-CET has been newly introduced from the year 2016-17 college took an initiative and started 'Admission Process Awareness Drive, conducts Seminar on Carrier Guidance, Admission Committee, Institutional Prospectus, Institutional Website, Financial Support and Fees Concession.

The institution assesses the learning level of the students and organizes various special programs for advanced learners and slow learners, conducts Induction or Orientation Program, special courses under the Center for Advanced Legal Research and Training, Interdisciplinary Courses, Soft Skill Development, Moot Court, Debate and Elocution, Client Counseling, College Journal and Magazine, Guest Lectures, Revision Lectures, Remedial Lectures, provision for differently abled students, internships and Placement and hostel facility.

To enhance the learning experiences college conducts various competitions and activities such as, Human Right week, Justice P.B. Sawant National Moot Court Competition, State level debate and elocution competition, Field visits, Legal Aid Camp, NSS, Street plays, Film Society.

Institution has comprehensive, internal assessment mechanism and sound process for evaluating Teachers and Students. College has established IQAC & LMC for the same which has resulted into many improvements needed for the development and efficient working of the Institution. To deal with Examination related grievances Examination Grievance committee is established. Academic and Teaching Plan is made at the beginning of the year which helps us to manage all the yearly activities. To improve student performance various remedial measures are taken at institution level. Programs and course outcomes with Results are

displayed on the college Website.

### **Research, Innovations and Extension**

The College believes that education and research go hand in hand. To promote research, the college started a research journal- 'SCLC Journal of Contemporary Issues'. The College also publishes Bulletin of Cell for Human Rights Activities and 'Palavi' by Family Counselling Center.

The students of the post-graduate department are extensively involved in research activities like Book Review and Dissertation. The Centre for Advanced Legal Research & Training runs various research activities and capsule courses for enhancing basic knowledge and skills for effective advocacy. The college is committed to develop a faculty with academic excellence and to achieve this goal the college encourages the faculty members to participate in research activities.

The college organizes seminars, conferences and workshops; A two days National Seminar on 'Revisiting Criminal Justice System- A Decade after Malimath Committee' was one such conducted. The College encourages the students to participate in research competitions. The Research Committee of Moot Court Association (MCA) plays a very important role in creating a research culture in the college.

The logo of the college speaks about its vision, 'Welfare of the Masses'. The Legal Aid and Advice Cell and Family Counselling Center are established to help the poor and needy. The Cell for Human Rights Activities organizes talks, field trips, NGO visits, jail visits, blood donation camps.

The college has a placement cell and in collaboration with leading legal firms it provides internship. The college has a very good library with quality resources which includes reference books and online data.

### **Infrastructure and Learning Resources**

'Accomplishments are made by the efforts' is the slogan of the Institute. Institute always strives to accomplish the requirements of the students. Hence, 16 fully equipped ICT based classrooms are made it available to the students. 4 smart classrooms consisted by Digital Podium, Audio system, Computer with Internet facility, Projector, Screen etc. are the basic features of smart classrooms. All the classrooms are wi-fi enabled. Students and faculties are authorized to use it. It is updated and valid for each academic year. Entire college premises and classrooms have been covered by the CCTV surveillance. To provide real experience of the Court, Institute has set up Separate Moot Court Hall. Justice P.B. Sawant National Moot Court Competition, Intra Collegiate Moot Court Competition regularly conducts in the moot court hall. Separate Auditorium (Dnyaneshwar Hall) is used for the programmes.

Library is the main pillar of the Law College. Almost 11,000 books are available in the library. Text books, Reference books, Reputed National as well as International Journals, e-journals, AIR, Literature books in Marathi, English etc are available in the library. N-list is the important source of online data base. 25 working computers with Internet, printer facility are the additional feature of the library. All the computers are having 50Mbps internet speed. Institute is keen to improve students interest in sports hence, we organize several events in the institute.

## **Student Support and Progression**

To facilitate the holistic development of students and to remove barriers in the learning process, the institution takes various initiatives. The institution provides financial support to the students in adverse socio economic condition in the form of scholarships, free ships, payment of fees in installments, fee exemption and 'earn and learn scheme'.

The Placement Cell of the institution endeavors to provide placement and summer and winter internships to interested students. It organizes training and skill development program to enhance student's organizational and entrepreneurial skill. With the objective to encourage self employment in legal profession, the institution conducts various intra collegiate and inters collegiate competitions relating to advocacy skills activity, at state and national level. The institution has formal and informal redressal mechanism to deal with student grievances. The institution has various centers and cells for developing skills and knowledge in specified area. Ample opportunities for participation in various curricular, co-curricular and extra-curricular activities are provided. Student's participation in organization and co-ordination of various activities is encouraged to develop qualities such as decision making and team building. The institution publishes the annual magazine 'Srujan' and the half yearly journal which provides platform to the students for expressing their views on contemporary issues. The annual cultural event Law-zilla and participation in various cultural and sports activities enables overall development of student. Alumni contribute as visiting faculties, Judges of events and monetarily. The efforts of institution are quite evident from overall progress of students.

## **Governance, Leadership and Management**

MMM's Shankarrao Chavan Law College, Pune is governed by the Marathwada Mitra Mandal Society, Pune, under the rules and regulations framed by Savitribai Phule Pune University, Bar Council of India and Government of Maharashtra. Mission of the Law College is "Quality Legal Education for Masses." College is imparting Legal Education since 2003. Management & Governance of the College is such so as to facilitate and ensure the mission of the college is accomplished. College functions in democratic way and all stakeholders of the college participate & contribute for taking college to the higher level. Conducive atmosphere to study, well-qualified faculties, facilities in tune with modern days requirements, accesses to national & International Journals makes Shankarrao Chavan Law College best place to take Legal Education. Being Educational Institution, we believe in imparting such education which will transform our students in all the virtues of Profession, Human values, environment consciousness & responsible citizen.

## **Institutional Values and Best Practices**

MMM's Shankarrao Chavan Law College, Pune strongly believe in imparting value-based education. College is committed to disseminate information and sensitize students about environment consciousness, human values, peace & order, communal harmony in the society. Therefore in tune with this agenda, college conducted many workshops, guest lectures, street plays, legal-aid camps, documentary screening, NGO visits, community programs in order to sensitize students. College adopted many green practices to make campus environment friendly. Management always makes an effort to adopt innovative practices while imparting education so that educational journey of students will become more enjoyable. Through innovative practices, students not only are taught about these values but they try to inculcate these values in their routine life. During these teaching learning processes, students are sensitized about current problems in the society and they understand to contribute in resolving these problems as their social responsibility.

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## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	MARATHWADA MITRA MANDAL'S SHANKARRAO CHAVAN LAW COLLEGE, PUNE
Address	Marathwada Mitra Mandals Shankarrao Chavan Law College, 202/A, Deccan Gymkhana, Pune - 411004
City	Pune
State	Maharashtra
Pin	411004
Website	<a href="http://www.sclc.ac.in">www.sclc.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Kranti Deshmukh	020-26888819	9922418912	020-25653039	mmsclc@gmail.com
IQAC Coordinator	Pradipkumar Tambe	020-25665729	9028505566	020-25661659	pradiptambe17@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

**Establishment Details**

Date of establishment of the college	01-01-2003
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**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Maharashtra	Savitribai Phule Pune University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC		
12B of UGC		

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Marathwada Mitra Mandals Shankarrao Chavan Law College, 202/A, Deccan Gymkhana, Pune - 411004	Urban	1	854

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA LLB, Law	12	HSC or its Equivalent Examination	English	120	115
UG	LLB, Law	12	Graduation in any discipline or its equivalent examination	English	120	120
PG	LLM, Law	12	LL. B	English	60	60

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				8			
Recruited	0	0	0	0	0	0	0	0	4	3	0	7
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				8			
Recruited	0	0	0	0	0	0	0	0	0	8	0	8
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				8
Recruited	4	4	0	8
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	1	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	2	0	4

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	7	0	7

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		10	10	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Diploma	Male	118	1	0	0	119
	Female	108	4	0	0	112
	Others	0	0	0	0	0
Certificate	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
UG	Male	393	37	0	0	430
	Female	398	30	0	0	428
	Others	0	0	0	0	0
PG	Male	35	0	0	0	35
	Female	66	1	0	0	67
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	3	27	35	34
	Female	2	20	16	15
	Others	0	0	0	0
ST	Male	0	0	3	3
	Female	0	2	1	1
	Others	0	0	0	0
OBC	Male	6	51	51	68
	Female	5	38	40	52
	Others	0	0	0	0
General	Male	542	442	461	479
	Female	384	390	418	464
	Others	0	0	0	0
Others	Male	11	22	26	39
	Female	3	10	12	8
	Others	0	0	0	0
<b>Total</b>		<b>956</b>	<b>1002</b>	<b>1063</b>	<b>1163</b>



### 3. Extended Profile

#### 3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response : 11

Number of self-financed Programs offered by college

Response : 11

Number of new programmes introduced in the college during the last five years

Response : 4

#### 3.2 Students

Number of students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1163	1063	1002	956	848

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
820	820	820	820	820

Number of outgoing / final year students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
137	143	121	122	95

Total number of outgoing / final year students

Response : 618

#### 3.3 Teachers

**Number of teachers year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
17	13	16	11	7

**Number of full time teachers year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
7	3	3	3	3

**Number of sanctioned posts year-wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
8	6	6	6	6

**Total experience of full-time teachers****Response : 148****Number of teachers recognized as guides during the last five years****Response : 8****Number of full time teachers worked in the institution during the last 5 years****Response : 27****3.4 Institution****Total number of classrooms and seminar halls****Response : 17****Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)**

2016-17	2015-16	2014-15	2013-14	2012-13
71	47	37	32	45

**Number of computers**

**Response : 40**

**Unit cost of education including the salary component(INR in Lakhs)**

**Response : 12081.90**

**Unit cost of education excluding the salary component(INR in Lakhs)**

**Response : 5021.09**

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## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

For effective implementation of the curricular, designed by its university the institution observes the following practices-

- **Institutional Process:** - Before the commencement of each academic year, all teaching faculties are informed in advance about subjects of teaching so as enable them to have a thorough understanding and preparation of it.
- **Planning and Execution:**-Before the commencement of the academic year, the academic planning is done in the staff meeting held by the Principal and accordingly the academic planner is prepared. Time tables are prepared and dates of commencement of academic sessions are communicated to students in advance. The academic planner provides the planning and organization of curricular, co-curricular and extra- curricular activities and their distribution among each faculty in-charge. To motivate students, every academic year is inaugurated at the auspicious hands of legal luminaries, Judges of High Court and Supreme Court.
- Induction program is arranged for students of first year so as to facilitate their involvement in the institution. Specific induction programs of activities such as placement, mooting are also arranged.
- Teachers, after preparing a well thought teaching plan, endeavor to execute it accordingly, under the vigilant supervision of the Principal. The Principal reviews the implementation of the teaching plan as well the coverage of syllabus in the regular staff meeting and personal interaction. To facilitate the thorough understanding of subjects by students, various methods such as participative learning by conducting workshops, seminars etc or use of modern technology such as PPT are observed by the institution. Revision & Remedial lectures are arranged.
- **Some Important Institutional Initiatives-** For effective delivery of curriculum , the following initiatives are taken by the college-
- **Visits:** - To enable students to understand the practical application of law, Jail visits, Court visits and N.G.O visits are organised.
- **Mooting Activities:**-The institution has introduced the 'Justice P.B. Sawant National Moot Court Competition' from the Academic year 2014-15. The institution has constituted the Moot Court Association in academic year 2015-16. Various intra collegiate competitions such as moot court and client counseling competitions are conducted. This inculcates among students various mooting skills such as drafting of memorial, research for moots and advancing oral arguments.
- **Debates:** - The College conducts the Late Shri Shankarrao Chavan Memorial State Level Elocution Competition since 2007-2008. The college also has Socrates Debate Society for developing debating skills of students.
- **Internships:**- With the objective of giving practical experience to students, the Placement Cell of the college provides internships to students in legal firms, N.G. O and family and district courts, government bodies such as National Human Rights Commission etc. With the purpose of providing internship the institute has collaborated with various law firms. It is compulsory for final year

students of LL.B and B.SL.LL.B course to do internship under the lawyer as a part of 'Practical Training Paper'

- **Center for Advanced Legal Research and Training:** - To bridge the gap between theory and practice this registered body has developed various modular courses, on subjects like 'Personality Development and Communication Skills', 'Litigation', 'Legal Research' and 'Judicial and other competitive examinations'.
- **Collaborations:** - The Institute has collaborated with many law firms and institutes of repute such as Gokhale institute of politics and Economics Pune and Holbourne College U.K.
- **Convocation Ceremony:** - To cherish achievements of graduate students 'Convocation Ceremony' is arranged.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 1.1.2 Number of certificate/diploma program introduced during the last five years

**Response:** 8

#### 1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	1	0	1	1

File Description	Document
Details of the certificate/Diploma programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/

**Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years****Response:** 500

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	3	3	3	3

File Description	Document
Details of participation of teachers in various bodies	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.2 Academic Flexibility****1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years****Response:** 63.64

1.2.1.1 How many new courses are introduced within the last five years

Response: 7

File Description	Document
Details of the new courses introduced	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented****Response:** 66.67

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 2

File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

**Response:** 19.94

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
284	236	199	162	138

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

**Response:**

Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum.

The institution deals with various cross cutting issues:

- **Gender-** Law being a social science knowledge about gender and gender related issues play pivotal role in understanding the law and its implementation. To deal with this aspect, the college conducts various activities.

- **University Syllabi:-**

1. The Savitribai Phule Pune University has prescribed the optional Paper, 'Women and Law' and Law relating to Children' for students of B.A.LL.B. III year (Semester V) and LL.B. I year

(Semester I).

2. Subjects like the Indian Constitutional Law, Family Law I and II, Indian Penal Code, Labour Law also address the issues related to the gender.
3. Students of LL.M study the concept of gender and issues related to it in the compulsory subject, 'Law and Social Transformation' in the second year in the IIIrd Semester.

◦ **Institutional Initiatives:-**

1. With the objective of addressing the gender related issues the college has constituted the Family Counselling Center under the guidance of Hon'ble Mr. V.V.Shahpurkar, former Principal Judge, Family Court Pune. Among various activities conducted by the center, some of the activities such as workshops, lectures play a great role in inculcating among our students gender equality values. Lectures on the topics such as sex education, women empowerment and the interaction with experts are found to be the best methods to remove the gender related bias and prejudices.
2. Every year the college celebrates the 'Human Rights Week' which commences from 10th December the International Human Rights Day. In this week guest lecturers of social workers are arranged, various theme based intra collegiate competitions such as poster making are conducted to sensitize students regarding gender related issues as domestic violence, misuse of provisions of sec 498A of I.P.C. , female foeticide etc.
3. Students of LL.M. conduct their research on various gender related issues for their Longish Term Paper / Dissertations. They are also assigned the gender related issues for Group Discussions, Class Presentations, and Case Study etc.

• **Environment and Sustainability:-**

◦ **University Syllabi:-**

1. Environmental law including Law for Protection of wild and other living creatures including animal welfare is the subject for the students of B.A.LL.B. Fourth year (Semester VII) and LL.B. Second year ( Semester III).

◦ **Institutional Initiatives:-**

1. Every year to create awareness among students regarding issue of air pollution, the college conducts the "NO Vehicle Day".
2. Every year, the college actively participates in Kirloskar Vasundhara event organized jointly by Kirloskar and Lokayat (N.G.O), Pune.
3. Practices such as Tree Plantation, Campus Clean Drive, Re-use of one side printed pages are adhered to by the institution.
4. From the academic year 2017-17, the College has started the 'National Service Scheme' to expand the scope of activities regarding the environment and sustainability.
5. Water Waste Management – A system to collect the rain water in the campus and its discharge in



- the bore well of the institute is utilized which ultimately increases the level of underground water.
6. Solar water heater is being used for the hostel for last 16 years.
  7. As a part of responsibility and a means of communication towards preserving the environment, the college utilizes e-resources such as creating What's App groups, E-mails, Web messages to students, online notices to students and staff. The College also has a face book account where all notices and important information of events is displayed additionally.
  8. With the objective of creating the paperless office, the institution has made provision for online admissions since the academic year 2015-2016. Since the academic year 2017-18 the Institute has started utilizing ERP which makes it possible to do a number of things through online mode. Students can submit their applications online.
  9. For the purpose of managing e-waste, in 2016-17 the institution has collaborated with SWACHH Pune Seva Sahakari Sanstha Maryadit, an autonomous fully owned co-operative of waste pickers, Pune.

- **Human Values:-**

- **University Syllabi:-**

1. The syllabus of SPPU prescribes the Study of Human Rights as a part of the subject "Public International Law & Human Rights" for students of B.A.LL.B. Fourth year (Semester VII) and LL.B. Second year (Semester III).
2. Diploma in Human Rights: - The College conducts the Diploma on Human Rights.
3. The university has prescribed 'Human Rights' as a compulsory subject for LL.M. First year, for both first and second semester.

- **Institutional Initiatives:-**

1. Center for Human Rights Activities:- The institute has established the Centre for Human Rights Activities (C.H.R.A.) in the academic year 2012-13. It is an initiative of an informal group of students who endeavor to promote human rights amongst one and all. It has been initiated as an Activity- Based Committee which conducts and facilitates research and activities relating to convergence of legal and social fields. It also publishes an annual bulletin regarding the human rights.
2. "**Human Rights-Week**"- Every year the institution celebrates the 'Human Rights- Week' with the object of inculcating human rights values in the minds of students of law and sensitizes them about promotion of human rights. Throughout the week various programs like seminars, workshops, guest lectures are arranged to achieve the objective.
3. **Visit to N.G.O:-** Every year the institution arranges visits to Non Governmental Organizations to enable our students to understand the social problems and application of law practically. Students, Faculties and the Institute, collectively and voluntarily donate the necessary and useful goods and utensils to the N.G.O.
4. **Jail Visit:-**The College also conducts Jail Visits to create awareness among students about prison administration, rights of prisoners etc.
5. **Internships:-**To create among students, awareness about human rights issues the college provides

internship to the students in various N.G.O. and governmental bodies such as National Human Rights Commission, State Human Rights Commission etc.

6. **Half yearly Journal:-** Among the articles published in the half yearly journal issued by the college, 2-3 articles are devoted to human rights issues.
7. Faculty member Dr. Vikas Bhatnagar is permitted by the college to deliver lectures on the subject 'Human Rights' in the sister institute of Marathwada Mitra Mandal.
8. As a part of internal compulsory work, LL.M students are given teaching assignment on variety of subjects pertaining to human rights issues.

File Description	Document
Any Additional Information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

**Response:** 18

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 18

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>
Brochure or any other document relating to value added courses.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking field projects / internships

**Response:** 24.85

1.3.3.1 Number of students undertaking field projects or internships

Response: 289

File Description	Document
List of students enrolled	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

<p><b>1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise</b></p> <p><b>A.Any 4 of the above</b></p> <p><b>B.Any 3 of the above</b></p> <p><b>C. Any 2 of the above</b></p> <p><b>D. Any 1 of the above</b></p> <p><b>Response:</b> A.Any 4 of the above</p>	
File Description	Document
Any additional information	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

<p><b>1.4.2 Feedback processes of the institution may be classified as follows:</b></p> <p><b>A. Feedback collected, analysed and action taken and feedback available on website</b></p> <p><b>B. Feedback collected, analysed and action has been taken</b></p> <p><b>C. Feedback collected and analysed</b></p> <p><b>D. Feedback collected</b></p> <p><b>Response:</b> A. Feedback collected, analysed and action taken and feedback available on website</p>	
File Description	Document
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 8.06

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
69	70	63	94	99

File Description	Document
List of students (other states and countries)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 61.37

##### 2.1.2.1 Number of students admitted year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1163	1063	1002	956	848

##### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1640	1640	1640	1640	1640

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years****Response:** 15.76

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
220	184	170	30	42

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.2 Catering to Student Diversity****2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

Law being a professional course, the institution provides various exposures and facilities to students for their overall development. After admission, the class teachers appointed for each class; identify the learning abilities of the students through various methods such as group discussion, performance in the unit test, responsiveness of student and organize Special programs for advance learners and slow learners.

They are as follows -

**Inauguration or Induction program** - At the commencement of each academic year the institute conducts induction program. Generally the college invites Supreme Court, High court judges to motivate and guide students for a career in law.

**Special Courses** - The institute has established the '*Center for Advanced Legal Research and Training*' which provides various courses in modular form such as Research for law students, Litigation and Court Practices. Special induction session of the center is arranged for students and students are given guidance regarding selection of the module. College also conducts various other **Interdisciplinary Courses**.

**Soft Skills Development** - To improve the Communication Skills, a general requirement of students from vernacular background, special programs dealing with Personality Development and Communication Skills

are arranged by the college.

**Moot Court Association** – College has Moot Court Association which conducts various moot court lectures of experienced advocates, faculties and experienced students. Moot Court Association also conducts Intra college moot court competitions.

**Socrates Society for Debate and Elocution** – This society is established to train the students for elocution and debates. There are many activities run by the society such as preparing students for different competitions. Active members of the society are involved in regular training of new students.

**Client Counseling Competition** - To develop and up-grade Professional Skills, college conducts Intra College Client Counseling Competition.

**College Journal & Magazine** - The students are encouraged to write scholarly articles on subjects of legal relevance and selected articles are published in the half yearly journal, '*SCLC Journal of contemporary Issues*' and college annual magazine '*Srujan*'.

**Revision Lectures** - After completing the syllabus, revision lectures are arranged.

**Remedial Lectures** - The institute provides remedial coaching to weak students to enable them to improve and understand the difficult subjects.

**Guest Lectures**- College conducts various guest lectures on Gender Sensitizations, Competitive Examinations & various socio-legal topics.

**Provision for differently abled students** - To meet the specific needs of differently abled students, provision is made by arranging for suitable class-rooms, lift and ramps for physically challenged students. A writer is provided during examinations and an additional one hour is given to write paper.

**Fees Concession and Installment** – The institute gives concession in paying fees to economically backward students. Students, who are not able to pay full fees at one time, are allowed to pay fees in installments.

**Earn and Learn Scheme** - The institute runs the 'Earn and Learn Scheme' to provide financial assistance to needy students.

**Promotion of performing skills** – The Institute encourages students to participate in various Competitions such as Drama, Street plays, Dance, Singing, Drawing & Sports, Cultural festival '*Law-zilla*' is organized every year.

**Internships and Placement** - The students are provided with internships and placement in various firms, N.G.O. and various courts and governmental bodies such as National Human Rights Commission.

**Redressal Mechanism**- To deal with the specific grievances of students the institute has established various committees such as , "Student Grievance Cell", "Prevention of Sexual Harassment Committee" "Anti Ragging Committee.'

**Hostel Facility** – College also provides hostel facility on preferential basis to the students from

Marathwada region, an underdeveloped region of Maharashtra.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 2.2.2 Student - Full time teacher ratio

**Response:** 166.14

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls

**Response:** 0

#### 2.2.3.1 Number of differently abled students on rolls

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

The student being the main stakeholder of the educational institute, college has supplemented the traditional teaching method with modern techniques and pedagogies. The institute adopts participative and experiential learning to make it more students centric. To improve the overall learning experience, the institute has taken the following initiatives at different levels -

Ø **Student centric methods -**

1. Traditional lecture delivering method along with group discussion, interaction with students.
2. The college arranges various **workshops, seminars** on a wide range of legal subjects; **Special Guest Lectures** by experts are also arranged.
3. To differentiate theoretical and practical application, a peculiar feature of law, therefore the institute arranges **Field visits likes, court visits, jail visits**, etc.
4. For enabling students to understand the social and legal issues and their different dimensions, **N.G.O visits** and **Legal aid camps** are arranged. The college has a **Legal aid center** which offers an opportunity to students to enhance their understanding and problem solving skills.
5. College conducts various **Interdisciplinary Courses**.
6. To enable students to understand the comprehensiveness of law, to develop research and drafting, argument skills, the college organizes the **Justice P.B. Sawant National Moot Court Competition** under the vigilant supervision of Justice P.B. Sawant himself and also various other intra collegiate competitions.
7. The students are encouraged to express and disseminate the legal knowledge through various activities. In celebration of **Human Rights Week** students participate in various activities such as, **Street plays, Poster making and Presentations, Drama and Rallies**.
8. Social responsibility - To make our students socially responsible, the institute organizes the **N.S.S. Regular activities and Special camps**.
9. **Use of modern technology** - Though the traditional teaching methods give a live experience and prove to be very useful for conceptual clarity and evaluating the understanding of students, to inculcate among our students the interest towards modern developments in law and for simplifying the technicalities of law, the institute utilizes modern technology such as Smart Podium, Power Point Presentations etc.

Ø **Quality safeguards -**

1. The institute continuously evaluates the quality of the teaching learning process through various methods such as taking teachers **Feedback from students** under the supervision of the principal. Feedback report sends to the advisory body and advisory body given suggestions for implements.
2. The institute has established the **IQAC** to monitor and up-grade the quality of the institute. IQAC has played a pivotal role in introducing various reforms in the teaching learning process.

Ø **Improvisation of resources -**

1. Taking in to consideration, the importance of a **fully equipped library**, the institute has endeavored to have a wide range of reference books, authorities and commentaries of classical authors. Our library has an eco-friendly reading room so as make the reading a pleasant experience. The library also has user friendly **e-resources** such as manupatra, AIR and N-list.



2. The college is **Wi-Fi enabled Campus**.

3. The college also provides **smart classrooms** having digital podium, which makes learning more interesting.

**Ø Support systems for faculties –**

The Teacher being at the giving end, the quality of the teacher influences the learning experience of students. For improving the quality of the teacher following initiatives are taken by the college:-

1. Teachers are motivated to conduct research work and participate in various seminars, conferences, workshops and faculty development programs for updating themselves.

2. Every faculty is provided with a computer and internet facility and can issue unlimited books from the library.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

**2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.**

**Response:** 171.43

**2.3.2.1 Number of teachers using ICT**

**Response:** 12

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Provide link for webpage describing the " LMS/ Academic management system"	<a href="#">View Document</a>

**2.3.3 Ratio of students to mentor for academic and stress related issues**

**Response:** 96.92

**2.3.3.1 Number of mentors**

**Response:** 12

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.3.4 Innovation and creativity in teaching-learning

#### Response:

The Institute wishes to cross barriers of traditional teaching methodology and adopts various new innovative tools, techniques, infrastructure for innovative teaching methodology.

Following are the innovative and creative teaching methods,

Ø **Moot Court Activity** – The College has Moot Court Association which conducts various moot court lectures of experienced advocates, senior faculties and experienced students. Moot court association also conducts Intra college moot court competition.

Ø **Practical Training Subject** - as a part of the practical training subject, daily regular moot court is conducted in the BSL LL.B and LL.B final year class. Two students are supposed to perform daily in the class, followed by question answer session with practical in-charge faculty members.

#### Ø **Client Counseling** -

The college conducts Intra College client counseling competition, to develop and up-grade legal professional skills of students and enriches their practical knowledge.

Ø **Human Right Week Activities** – The College has been imparting Human Rights and International Law education by organizing various activities during Human Rights Week, such as conducting *guest lecturers of eminent personalities, poster making competition, NGO visits. The college has a special cell that is 'Cell for Human Rights Activities' (C.H.R.A.) with an intention to develop social advocacy skills in students. This cell was inaugurated at the auspicious hands of Legal Luminary Senior Advocate Shri. Ram Jethmalani.*

Ø **Street Plays on Law Topics** - To make teaching more interesting and effective, teachers forms different groups of students and give them few socio-legal topics for street plays. Selected groups get opportunity to perform Street play in Legal Aid Camp & NSS Camp. Through street plays, the college also creates social awareness of law and fulfils its Institutional Social Responsibility.

Ø **Field Visits** – To provide practical knowledge of law to students, the college organizes various field visits, like visit to Supreme Court, High court, District Court, Family Court, Jail Visit, NGO visits etc.

Ø **Teaching Assignment** - For the purpose of making teaching more interesting and to provide a platform for LL.M students to teach, we give compulsory teaching assignments to LL.M students as a part of their

practical. They give lectures to LL.B & BA.LL.B classes with reference to their syllabus.

Ø **Audio Visual Teaching Method** – The College uses the Audio Visual Teaching Methods for a few subjects and makes teaching more interesting. The teaching and learning process, sense of hearing and sight plays a very important role and therefore, concerned subject teachers show documentary films, video slides, pictures, news, interviews through the projector. The goal of audio visual aids is to enhance the student's ability to understand the law topics in simple way.

Ø **Film Society** – Our college has a Film Society. Their related activities are organized by the students themselves under the supervision of the faculty in-charge. This film society shows documentaries, other films and clips to the students; it gives a new vision, sensitivity and also opens a new world to the students. Films help us expand our world, introducing us to values, struggles, innovations, and beliefs beyond our daily experience. It is this new innovative method through which the student's learning becomes more enjoyable.

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 57.5

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response:** 81.9

#### 2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	3	3	2

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.3 Teaching experience per full time teacher in number of years

**Response:** 21.14

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	<a href="#">View Document</a>

### 2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

**Response:** 78.95

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	2	0	0	1

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of award letters (scanned or soft copy)	<a href="#">View Document</a>

### 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

**Response:** 15.83

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

#### Response:

Institution has sound process of evaluating Institution, Teachers and Students.

#### Internal Evaluation of the Institute:

For better functioning and up-gradation, the college has comprehensive, internal assessment mechanism. At Institutional level the college has LMC (now **College Development Committee**) which is Responsible for taking policy decisions of the college. For evaluation purpose feedbacks are taken from different stakeholders of the college, which includes Faculty feedback, Student feedback, Parent feedback, Feedback of activities, Feedback from alumni.

On the basis of feedbacks received from all, Feedback Analysis Reports is prepared which is placed before the LMC and IQAC for their suggestions and recommendations. Suggestions and Recommendations received from the IQAC and LMC are implemented to the earliest.

Establishment of IQAC and LMC has resulted into many improvements needed for the development and efficient working of the Institution.

### **Internal Evaluation of Teachers:**

For evaluation of teacher's performance various parameters are set like **feedback of students (which carries more importance), API Score, University results, assignments, Peer feedback and HOD's remarks.** Regarding feedback, meeting is held at every semester where principal personally communicates the feedback of students to the concerned faculty.

**If any negative feedback is given by the students. Suggestions are given to the concerned faculty as to what are the changes required in their teaching style or how the concerned teacher can improve on the issues addressed in the feedback by the students.** In the next feedback it is made a point to check whether any improvement is made by the concerned faculty.

In spite of all these things if feedback is constantly below the average then principal put forward the report in LMC meeting.

**Teaching plans** are prepared by the teachers in advance before the beginning of each semester so that the syllabus is completed within time. Once the concerned subject teacher completes the syllabus, **syllabus completion report** is filled and a file for the same is maintained.

In order to evaluate the performance of the faculties various parameters mentioned above are used. College has also adopted self appraisal method. The **performance appraisal report** of each faculty is submitted to the Principal. Principal reviews the same and then forwards it to the management and the decisions are further taken jointly about the appraisal of the faculty.

#### **Internal Evaluation of Students:**

Students are continuously evaluated at the institute level. Attendance of students is strictly considered, defaulters list is displayed on the notice board in every semester. Surprise Tests are conducted to check the understanding of the students. Students are also evaluated through Preliminary Examination. Papers are evaluated by the concerned faculty. From 2018 as per new paper pattern, Internal University Examination of 20 Marks is conducted and marks are displayed on the notice board. Feedback is given to the students personally to improve their performance for Final examination. Marks are then sent to the University of Pune.

## 2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

### Response:

At SCLC, Internal assessment is a continuous process

For Internal Evaluation of Students Class Tests, Presentations, Group Discussions are arranged on related topics. Students are encouraged to participate in Moot Courts, Client Counseling sessions and other co-curricular activities. Interested students are provided with Summer & Winter Internship and their feedbacks are collected about attendance from the organization.

As Prescribed by Savitribai Phule Pune University, the last year students of 5th BSL. LL.B. & 3rd LL.B. course have Practical Training paper which is of 100 marks. Practical Training activity is conducted throughout the year. Internal evaluation for Practical Training is done through presentation of 3 Moot Courts, Case Follow-ups & client counseling sessions.

**Understanding of facts, substance of argument and presentation skills of the students are taken into consideration for marking.** After every Moot, students are given feedback personally by the respective faculty in order to help students improve their performance in the subsequent Moot. Assessment of the students is also done on the basis of regularity of attendance. Defaulter list is displayed on the notice board and Attendance record is maintained.

- 1) Students are provided internships with lawyers for Civil and Criminal Case Observation for 6 Months.
- 2) Students maintain Journal to record the details of Internship based on which marks are assigned to students.
- 3) Based on student's performance in Moot Courts & Maintenance of Journal, Viva Examination is conducted.
- 4) For conducting Viva examination External Examiner is appointed by the University.

Record of practical training marks is maintained by the college. Internal Marks are sent to the University and is calculated with the external marks which are also reflected on the results.

Savitribai Phule Pune University follows credit pattern for PG courses. Hence for PG course institute follows the same system. As per this new system, marking is bifurcated into 50 Marks for Internal Exams and 50 Marks for External Exams for each subject.

External Examination for the 50% marks is conducted by the Savitribai Phule Pune University. Paper Assessment is done through university, whereas internal assessment for each course is continuous. In the beginning of semester, Head of the Department displays schedule of the internal assessment.



**Internal 50 Marks assessment of P.G. students is done through various modes like Tests, Tutorials, Group Discussions, Assignments, Longish Term Paper, Seminars, Book Review, Article Review, Case Study.**

**The Internal marks are not only assessed on the basis of Group Discussions, Assignments, Longish Term Paper presentations etc. but is also evaluated on the basis of regularity, punctuality, practical skills, and oral skills. Assessment of internal work is conducted before conducting External examination.**

Dissertation of students carries 6 credits and for conducting viva examination for the same, subject teacher & subject expert is appointed by the Principal. For doing research work Research Guide is allocated to students in the beginning of the year. Research work is carried out under his guidance. Evaluation of dissertation is done by panel constituted by principal.

Internal Marks evaluated at the institute level is sent to the University, which is added to the External Marks. And the Final result is the aggregate of both Internal and External Marks and Dissertation work.

**Record of Internal Assessment is maintained on yearly basis.**

### **2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient**

#### **Response:**

In order to deal with the Examination related grievances at Institution level, Principal has constituted **Examination Grievance Committee**. In the beginning of the academic year students are informed about constitution of Examination Grievances Committee. It is responsibility of Examination Grievance Committee to inform students about rules and regulations and method of conducting examination. Accordingly posters are displayed in the college premises.

Committee conducts its regular meeting 15 days before the schedule of examination.

Following are the Members of Examination Committee

Sr. No.	Name of the Member	Designation
1	Dr. Kranti Deshmukh	Chairman
2	Dr. Vikas Bhatnagar	Examination Officer
3	Asst. Prof. Pradip Tambe	Teaching Representative
4	Mrs Supriya Kumkale	Non-Teaching Representative

#### **Examination Grievance Committee (EGC) looks after following issues**

- The EGC ensures that Notices related to examination are displayed on the notice board well in advance.
- The EGC ensures that the Notices related to Examination time tables are displayed on the Notice Board.
- The EGC ensures that the Blocks and Seating Arrangement are displayed on the concerned Notice Board.
- The Examination Committee also ensures that adequate stationery, like answer sheets, threads, water jugs are made available.
- The EGC holds a pre-exam meeting to brief the members of faculty with regard to the examination procedures.

· All the preparations for smoothly conducting the Examinations like: preparation of time table schedules, Seat allotment in the Examination halls etc. are done before hand

· EGC ensure that the entire exam related documents reach the university in time.

Any grievances reported by the students related to exams are resolved immediately on priority basis. Students who encounter issues related to exams can immediately report to examination officer, who is available in the campus during examination period without fail.

During examination period, Examination Officer reports to the college, 3 hours before the commencement of examination to resolve any issues, so that immediate help can be provided to the students.

If student's grievances are not required to be solved immediately, then student can make an application to the examination officer, who will conduct meeting of the committee within 2 days after receiving complaint. And the concerned student will be informed regarding the action taken.

#### **2.5.4 The institution adheres to the academic calendar for the conduct of CIE**

##### **Response:**

The institution ensures effective curriculum delivery through a well planned and documented process.

At the Beginning of every Academic Year a meeting of the Principal with the teaching Staff is held in which discussion on adherence to preceding year's Academic Calendar takes place. Problems faced while complying with academic calendar in the preceding year are also discussed in the meeting and solution for the same is sought and it is seen that that same issues are not faced in subsequent academic years. In the same meeting academic planning for the next year is also done wherein all the events and programs which the college is planning to organize are decided. Tentative dates and months in which the events and programs are to be organized are also decided.

Every faculty is informed about the subjects to be taught, well in advance so that they get ample time to prepare for the same.

Dates of commencement of academic sessions are communicated to the students in advance. Time tables are prepared and displayed on the notice board

Teaching plan is prepared by the concerned faculty every year, implementation of which is reviewed by the Principal at the end of the semester.

Various activities like Intra Moots, Justice P.B. Sawant National Moot Court Competition, State Elocution Competition, Seminars, Workshops, Guest lectures, Preliminary Examinations and other extracurricular activities like Human Rights Week, Annual Cultural Event like Law Zilla are conducted as per the Academic calendar.

Distribution of the departments for the above activities within faculties is also done at the beginning of the year which is mentioned in an Academic Calendar. Class Teachers of the respective class is also appointed in the meeting and same is mentioned in an academic calendar.

Academic Calendar helps in following manner

1. Academic Calendar provides an overview of all activities and programs scheduled in the academic year. Tentative dates are mentioned in Academic Calendar. Therefore it helps in making proper planning of all activities which are to be conducted.

2. As Academic Calendar is prepared in advance, it helps in planning all types of activities i.e. curricular, co-curricular and extra-curricular for students. Effort is made to incorporate all types of activities before exam schedule for overall development of students. Hence justice is given to all types of activities.

3. Academic Calendar inculcates the qualities like planning, discipline, management amongst teachers as well as students.

4. After every event, feedback is taken in meeting conducted by the Principal and in case of any discrepancy or problems encountered during event, it is discussed in detail. Action plan will be made to rectify those mistakes in future.

## **2.6 Student Performance and Learning Outcomes**

**2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students**

**Response:**

The mission and objective of the institution is displayed on the website and even students are made aware of the same through various orientation lectures and talks.

The college website is updated every year and result outcomes are displayed on the website as well as in the Prospectus with the Average of total percentage of students passed.

The college website and prospectus also displays names of the students who have topped in the University in a particular academic year.

Program outcome and Course Outcomes are displayed on the website.

**OBJECT OF THE COURSE**

COURSES OFFERED	COURSE OUTCOME
<p><b>Object of the course is :</b></p>	<p>· We measure program outcome through positions held by our Alumni's in professional life.</p>
<p>To equip the students with</p>	
(a) knowledge of law,	<p>· Many pass-out students of our college are working in the capacity of</p>
(b) practical application of law,	<p>judge. Many are working in the legal firms, corporate world, entrepreneurship and</p>
(c) analytical thinking and logical reasoning,	<p>practicing in various courts.</p>
(d) effective communication skill.	<p>· Many are working as Academicians.</p>
<p><b>5 Year B.A.LL.B.</b></p>	
<p><b>and 3 Years LL.B. Course</b></p>	<p>To meet the needs of contemporary requirements of Bar, Bench and Industry in the globalised economic era.</p>
<p>To educate them of diverse backgrounds to become effective, ethical and expert personage who are employable in a variety of legal settings</p>	<p>· The course has made students competent in various legal fields.</p>
	<p>Majority of our students are practicing in <b>District Court, High Court</b></p>
	<p>and even in <b>Supreme Court</b> of India.</p>
	<p>· Alumni of this college are also serving as Judge in various courts</p>
	<p>· The course has enriched the employability capacity of the students.</p>

<b>LL.M. Course</b>	<b>Object of the course is :</b>	<ul style="list-style-type: none"> <li>Many of our students are actively involved in social services and are working with the NGO's</li> </ul>
	<p>Exposition of the subject-matter in detail with the help of legislative, judicial and other materials.</p>	<ul style="list-style-type: none"> <li>Few of our students have established their own NGO's.</li> </ul>
	<p>To inculcate the capacity to Interpret and evaluate law, legal processes and legal institutions.</p>	<ul style="list-style-type: none"> <li>Many of our Alumni have also established their own law firms.</li> </ul>
	<p>To familiarize the students with the use of the library and to develop the capacity to search and collect reading and reference materials on a given topic.</p>	<ul style="list-style-type: none"> <li>Some of these firms have collaborated with the college for giving internships and final placements to our students.</li> </ul>
	<p>To introduce them to research methodology and its practical applications.</p>	<ul style="list-style-type: none"> <li>Many students are placed for internships through the Placement cell.</li> </ul>
	<p>To train the students in skills for collection of empirical data and applying the law to practical situation to study role of law in social change (practical ramification).</p>	<ul style="list-style-type: none"> <li>Many students are placed for practical internship through Placement Cell in last 5 Years.</li> </ul>

**Diploma Course**

Diploma in Taxation Law	<p>Object of the <b>DTL course</b> is to expertise students in Taxing Law. And help them get acquainted with Income Tax and</p>
Diploma in Labour Law and Labour welfare	Sales Tax Laws.

Diploma in Cyber Law

Object of **Diploma in Labour Law** is to provide in depth Knowledge of Law related to Labour and Industries. Course also imparts practical knowledge on students by arranging field visits.

Diploma in Intellectual Property Rights

Object of **DCL Course** to impart the knowledge of cyber laws and its practical application. It aims at making students acquainted with National and International Scenario.

Diploma in Human Rights

Diploma in Consumer Protection

Object of the **DCP Course** is to impart knowledge on the students on law related to consumer protection.

Object of the **Diploma in IPR course** is to impart in depth knowledge on Intellectual Property Law of India and International Conventions.

**Above mentioned Diploma Courses help students enhance their Skills in the specific field through Field visits, Projects, Journal Writing, Case Study and dissertation.**



File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

#### Response:

The Program outcomes, program specific outcomes and course outcomes are displayed on the website. Average Pass percentage of students in the Academic Year is also displayed with total average pass percentage of students.

#### Program Outcomes

Marathwada Mitra Mandal, Shankarrao Chavan Law College is imparting legal education. Law is a professional course. We at SCLC nurture & train students in such a way that they can sustain in professional life with flying colours. After completing the program, students have many options like Joining Bar, Competitive exams, Entrepreneurship, Judiciary etc. and since law is an interdisciplinary course, students have many more options. Therefore we at SCLC measure program outcome by the positions held by our Alumni's in different fields.

SCLC has Registered Alumni Association & every year annual meeting with Alumni's is conducted through this Association. We maintain records of these students *meticulously*.

#### Program Specific Outcomes

To monitor program specific outcomes of students, college arranges various Intra Collegiate competitions, client counseling sessions, Internships, placements, field visits, practical training, case studies etc.

All students are exposed to these activities through their participation, involvement and skills. And on the basis of their participation program specific outcomes can be assessed.

Apart from this, continuous monitoring of students is done by Moot Court which is a compulsory practical training paper for final year students. In all this activities, the results are communicated directly by the teacher to the students. If any student fails in that activity, he is told to repeat it.

For conducting these activities special training is provided to the students. College runs Advanced Legal Research & Training Center through which special guest lectures, workshops on drafting memorials and for improving mooted skills are arranged.

Students from vernacular background are provided with special remedial classes in English and their performance is monitored in the result of those subjects.

**Many of our students are actively involved in social services.**

One of our Alumni, **Ms. Anjali Pawar** has established an NGO - (SAKHEE - Pune) which works for creating awareness and “Protecting Women from Domestic Violence and Trafficking”.

**Amruta Kulkarni** an Alumni of our college actively worked with an NGO - “We the People”

**Raunak Shah** an Alumni and his father had made contribution from his company’s CSR for an NGO - “Hope House” which works for orphan children in the year 2012-13

Many of our Alumni have also established their own **law firms**. Some of these firms have collaborated with the college for giving internships and final placements to our students. These firms are our Source for evaluating the quality of our students who work as interns over there.

Placement cell actively works to place students in various firms. **Placement cell provides summer and winter Internships in the Academic Year.** Many students are placed for internships through this cell.

**Many students are placed for internship through Placement Cell in last 5 Years.**

**At institution level various activities, workshops, Modules, Moots, Debates, Seminars, Guest Lectures are conducted to polish and prepare students for the outer practical world.**

**Majority of our students are practicing in District Court, High Court and even Supreme Court.**

**College strives hard and takes various efforts to enhance the employability of the students.**

### **2.6.3 Average pass percentage of Students**

**Response:** 79.19

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 137	
2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution	
Response: 173	
File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.07	
File Description	Document
Database of all currently enrolled students	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of project and grant details	<a href="#">View Document</a>

**3.1.2 Percentage of teachers recognised as research guides at present**

**Response:** 100

3.1.2.1 Number of teachers recognised as research guides

Response: 7

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Response:** 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

File Description	Document
List of research projects and funding details	<a href="#">View Document</a>

## 3.2 Innovation Ecosystem

### 3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

#### Response:

The college has established the following activities/Centers to provide an ecosystem for creation and transfer of knowledge.

- SCLC Journal of Contemporary Issues, an initiative of the Post- Graduate Department, is published biannually.
- Students of LL.M. are extensively involved in Research Activities like Seminar Paper,

Doctrinal Research, Book Review, Article Review and Dissertation.

- The college established the Centre for Advanced Legal Research & Training. Through this centre various research activities and capsule courses for enhancing basic knowledge and skills for effective advocacy are conducted.
- The college established Cell for Human Rights Activities (CHRA). The cell has organized talks and field trips or NGO visits to sensitize the students on issues of Human Rights. The cell celebrates International Human Rights Week every year and publishes a CHRA Bulletin.
- The Moot Court Association (MCA) is the student committee administering moot activities involved in exhaustive research activities.
- The college has Free Legal Aid and Advice Cell, to provide free legal aid to the poor, needy and disadvantaged sections of the Society. The Cell has arranged many Legal Aid Camps to spread knowledge of law amongst the masses.
- The college has a well maintained and updated library with huge resources. The library has thousands of text books, reference books, national & international journals, magazines, newspapers, e-sources such as Manupatra, AIR Online, N-List, Computers with internet facility.
- As a part of social responsibility, the college has a Family Counselling Centre. Which deals with many cases and extends its helping hand to the needy to solve their family matters in a peaceful and amicable way. The centre has published the magazine 'Palavi'.
- The college organizes a National Moot Court Competition in the honour of legal stalwart Justice P. B. Sawant.
- The faculty members publish research papers in reputed Journals, present papers in national/international seminars/conferences and also published chapters in books published by reputed publication houses.
- The college invites eminent personalities from various disciplines. Many scholars, including Judges of the Supreme Court and High Courts, senior lawyers, social workers, journalists visited and deliver lectures on legal and social issues.
- The College encourages the students to participate in research competitions. The students participated in prestigious First National Law Reforms Competition on Uniform Civil Code for India. The team won the fourth prize in this prestigious competition.
- To create and promote the research culture the college organises seminars and conferences:

- a) National Seminar on 'Revisiting Criminal Justice System- A Decade after Malimath
- b) One Day Workshop on Pre and Post Marital Counselling.
- c) One Day Seminar on Fighting against Superstitions (Kutumb Andhshradhechya Vilakhyat)

The above activities and centers are initiatives towards creation and transfer of knowledge. It sensitizes the students to social problems and trains them to be responsible members of the society. It also provides a stage for research activities, training and development. It has a very positive impact on the research culture of the college.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

**Response:** 14

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	5	3	2	2

File Description	Document
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

**Response:** No

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards****Response:** Yes

File Description	Document
List of Awardees and Award details	<a href="#">View Document</a>

**3.3.3 Number of Ph.D.s awarded per teacher during the last five years****Response:** 0

3.3.3.1 How many Ph.Ds awarded within last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>

**3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years****Response:** 5.26

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
7	3	2	3	5

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>

**3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years****Response:** 1.05

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years



2016-17	2015-16	2014-15	2013-14	2012-13
0	1	1	0	2

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

##### Response:

The Marathawada Mitra Mandal is a Trust works for the betterment of society reflect its vision 'Welfare of the Masses'. The College organizes many activities to sensitize the students to social issues and educate them for better community service as follows.

- The college has arranged many field visits including visit to Constitutional Court and Prisons:

1. The college has arranged for visits of students to Yerwada Central Jail.

##### Impact on students:

The jail authorities informed the students about various vocational activities in which inmates were engaged. The students had an opportunity to have discussion with the prisoners. The students created an awareness among the prisoners of their rights. The visit sensitized the students to the problems of under trial prisoners. The students gave the feedback that it was a great experience, understanding the reality in prisons.

1. The students visited the Supreme Court and High Court as a part of their field trip. Impact on students:

The Supreme Court and High Court are temples of Justice. Maximum students of our college join as practising lawyers after completion of the law course. The students had first-hand experience of how these courts actually work. They had an opportunity to observe how the senior advocate and judges' functions during the court proceedings.

- The college organise i.e. blood donation camps, tree plantation drives street plays.

1) The College organizes blood donation camps on the occasion of the Death Anniversary of Late Shri Shankarrao Chavan, Former Home Minister of Government of India.

**Impact on students:**

The students have understood the importance of saving a life and giving back to the society. Students and staff members from all age groups donate blood for this noble cause.

2) The college organizes Free Legal Aid Camp.

**Impact on students:**

The last years students actually participated in the camp. The student get acquainted with the problems of citizen related to family, property etc. they gave advices to the needy and poor people. The camp has provided training to our students to become successful lawyers, beside creating an awareness of rights for the common man.

3) Participation in 'Kirloskar Vasundara International Film Festival' by organizing interactive lectures.

**Impact on students:**

The International Film Festival is organized to create an awareness on environment related issues. It has great impact by making students as students aware of the reality and understand the need of protecting the environment.

- The college has established Family Counselling Centre and Cell for Human Rights Activities (CHRA):

1) Family Counselling Centre provides free guidance to members of the society on family related problems.

**Impact on Students**

Apart from quality legal education it has always been the objective of the college to work for the upliftment, betterment and progress of the society in a holistic way. The Centre organizes seminars to help them to easily understand the depth of social problem and how solve them.

2) Cell for Human Rights Activities (CHRA) to create awareness about different dimensions of Human Rights:

**Impact on the Students:**

The Cell organizes the Human Rights week every year to sensitize students and the society. During the Human Rights Week the cell organizes many talks, seminars, workshops, visits to NGOs, Rallies. The cell published CHRA Bulletin, a student run socio- legal periodical every year.

- The college has started the unit of N.S.S. The NSS is involved in many social activities and awareness campaigns.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years**

**Response: 6**

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	3	0	1	1

File Description	Document
Number of awards for extension activities in last 5 years	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>

**3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years**

**Response: 18**

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last

five years

2016-17	2015-16	2014-15	2013-14	2012-13
6	3	2	4	3

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

**Response:** 22.81

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
164	445	108	245	184

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

**Response:** 32

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
14	3	6	3	6

<b>File Description</b>	<b>Document</b>
Number of Collaborative activities for research, faculty etc.	<a href="#">View Document</a>
Copies of collaboration	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)**

**Response:** 12

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2016-17	2015-16	2014-15	2013-14	2012-13
4	1	1	2	4

<b>File Description</b>	<b>Document</b>
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View Document</a>
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

In today's world of Science-Technology, an institution cannot be away from the Infrastructural Developments. The policy of the college is to carry out infrastructural developments with an object to satisfy the present as well as future requirements of students, teachers and administrative staff with the advancement of science and technology. It is essential to acquaint with new technology and to facilitate effective and scientific teaching-learning process in the classroom and work towards extensive research. Hence, the Institute is always engaged in creating physical infrastructure with the latest advanced information technology.

The basic objective of the institute is to cater to high quality legal education and to provide such educational, competitive, and research orientated atmosphere in the campus which would attract students and faculties as well. The goal of our institute is to make the students realize their potentials, to develop their personality and explore them, by creating a healthy educational atmosphere in the campus. Considering these objectives of the Institute, and commitment towards students, the institute provides:

- **Smart Classrooms:** 16 classrooms are available for the students which are fully Wi-Fi connected.
- **Library:** A library is well maintained maintained with Text books, Reference books, National and International reputed Journals, Articles, Magazines, Novels, Newspapers, Updated softwares such as AIR etc.
- A **computer laboratory** where the students as well as faculty members can easily access online data base.
- Reading Room is attached to the Library room
- Moot Court Hall is made with an objective to give actual thrill of live moot court to the students
- Legal Aid Cell
- National Service Scheme Room
- Student/Family Counseling Center
- Girls Common Room
- Placement Cell
- Conference Hall
- Auditorium (Dnyaneshwar Hall)
- (Strong) Examination Room
- Store Room
- Ramp for Handicapped Students
- A separate lift facility is available for Handicapped and Seniors faculty members.
- Parking Space

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

##### Response:

It is said that, a healthy nation is a wealthy nation. With this understanding and belief, the Institute strives to provide basic facilities to the students to make them healthier and fit. Now a days it is essential to be physically fit and maintain physical health to serve the society in legal matters. With this objective, the institute provides,

##### 1. Sports:

2.

- Cricket
- Volleyball,
- Football,
- Basketball (Ground is available in the college Campus)
- For Cricket and Volleyball, the institute hires grounds from other sources as well as for practice nets, cricket kits, stumps, balls, etc. are provided by the College.
- The following is the budget for sports over the last five years:

Sr. No.	Academic Year	Budget used for the year
1.	2012-13	54,920/-
2	2013-14	29,950/-
3	2014-15	85,196/-
4	2015-16	86,240/-
5	2016-17	69,260/-

##### (Indoor Games):

- Chess, Carom etc. are conducted occasionally in the Institute.
- Separate advanced Gymnasium is available to the student and for the faculties. Entry to the students is absolutely free and Gymnasium is situated in the college campus
- Yoga Programme: Institute organizes Yoga Classes in the Institute and students are advised and encouraged to learn Yoga in the classes.

##### Hostel Facility:

- Marathwada Mitra Mandal has a separate Boys' Hostel facility located in the College Campus. 10

Rooms are allotted to the Law Students. Several facilities are provided to the students such as clean drinking water, water purifier, and solar hot water facilities etc.

- Separate Sanitary Staff and Security Guards are appointed to provide additional service and security to them.

#### **Canteen Facility:**

- Another feature of the Institute and Campus is the Canteen Facility. Considering the locality of the campus and inflation, reasonable rates and quality of the food is an important feature of the canteen. The Canteen is located in the Institute Campus. Timing of the canteen is 07:30am to 08:00pm.
- 
- Dnyaneshwar Hall is used as an auditorium for the institute. It can accommodate 150 students can sit in the hall at a time. The Institute uses the auditorium for guest lectures, various programmes etc.

#### **Water Harvesting Management:**

- To conserve and utilize rainwater to the fullest extent, the Institute has taken an initiative and made a plan to use every drop of water to increase the level of underground water. Water from the buildings water is collected and discharged to the bore well in the campus to fulfill the above object.

#### **Cultural Activities:**

- **Law Zilla:** Annually the Institute conducts cultural events **viz. Law Zilla**. It includes various activities relating to dance, music, drama, singing, mimicry, street plays, etc. in the college campus. Our students actively organize this event every year and enthusiastically participate in various competitions and get prizes for their talent. The Institute bears all the expenses and provides every kind of support to them.
- **Participation in Purushottam, Loksatta Karandak, Pinnacle:**

Students have been participating in Purushottam Karandak, Loksatta Karandak which are prestigious events in Pune. Every year the Institute appoints a skilled person to guide them. Separate budget has been fixed every year. The team from our Institute has been participating in 'Pinnacle' an event organized by the A.K.K.New Law Academy, Pune and has been the Winner for Two consecutive year'; 2014-15 and 2015-16. For Cultural activities, the following budget has been used.

Sr. No.	Academic Year	Budget used for the year
1	2012-13	1,06,652/-
2	2013-14	31,000/-
3	2014-15	1,40,875/-



4	2015-16	1,24,750/-
5	2016-17	96,800/-

#### 4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

**Response:** 100

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

**Response:** 17

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>
any additional information	<a href="#">View Document</a>
Link for additional information which is optional	<a href="#">View Document</a>

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

**Response:** 18.56

##### 4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
9.44	7.94	8.44	7.44	7.44

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>
Audited utilization statements	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

1. iSLIM Software is a step towards modern concept of Library Management System. As the objective of the Institute is to cope with the advanced technology, hence, the institute has updated library and entire system with iSLIM Integrated Library Management System recently.
2. OPAC: The library has OPAC facility to search for the collection. Two OPAC machines are installed to help the users. OPAC has basic and advanced search facility. Users can also identify the latest books through the OPAC. The library also has WEBOPAC facility. The entire data of the books is added in the ILMS.
3. Library automation: Library is automated using Integrated Library Management System (ILMS).
4. Total number of computers for public access: 25 Computers with Internet
5. Total number of printers for student access: 02
6. Internet bandwidth/speed: 50 mbps.
7. Participation in Resource sharing network (like Inflibnet): The institute is a member of N-LIST, Manupatra, AIR .

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

##### Response:

- **Constitutional Debate Volume:** The Institute has a series of different author's rare books in volumes to understand thoroughly law such as D. D. Basu, H. M. Seervai etc.
- **Manuscripts:** Library has some archival material such as old photographs of the alumni photos, college building, books, autobiography etc.
- **Marathi Literature:** Books by reputed authors are available in the library.
- **Reference:** Library provides reference service to users.
- **Demand Note Register:** Library has a demand note register wherein student, teachers or any other person can make a demand of the books, references etc for academic purpose.
- **Download:** Internet Users can download articles, books, chapters or any other material for academic purpose in the library and the same can be downloaded for the same One Rupees per print, a reasonable charges are fixed.
- **Reading list/ Bibliography compilation:** Reading list and bibliography is displayed and updated regularly on the notice board.
- **In-house/ remote access to e-resources:** N-list is subscribed and all the regular students of the institute are given user name and password to access n-list from the library and remotely from anywhere. Manupatra is online data base can be used by the students and teacher from the library as well as from the outside also.
- **User Orientation and awareness:** In the beginning of session each and every class of students visit the library.
- **Assistance in searching Databases:** Every time the staff in the periodical and magazine section help the users to search the databases.

**4.2.3 Does the institution have the following:**

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)**

**Response:** 5.72

**4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)**

2016-17	2015-16	2014-15	2013-14	2012-13
3.50	8.97	5.81	4.51	5.81

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

4.2.5 Availability of remote access to e-resources of the library	
<b>Response:</b> Yes	
File Description	Document
Details of remote access to e-resources of the library	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

4.2.6 Percentage per day usage of library by teachers and students	
<b>Response:</b> 38.46	
4.2.6.1 Average number of teachers and students using library per day over last one year	
Response: 450	
File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi
<b>Response:</b>
1.Computers:
The Institution keeps all the computers updated with latest software's, Anti-virus, new technology in scanning, xerox machine, electricity (LED), Wi-Fi facility etc are available. All the computers are connected through land leased line. Internet facility is provided by the Tata Services. Essential software's to enable students for the research and study of law is installed in all the computers. Such software's are updated regularly.
1.Projectors:
The projectors are installed in all the classrooms. To provide the best picture the institution has installed advanced projectors of reputed brands like hitachi in the classrooms.

## 1. Wi-Fi:

The entire campus is fully Wi-Fi enabled. M/s. Airwire Solutions, Pune provides Wi-Fi facility. All the students and faculties are given Wi-Fi User Name and Password. Such user name and password is valid for one academic year. Data of the valid and regular students are given to the company already to avoid misuse of the Wi-Fi facility. Student has to register their names with the company and after authentication through sms, student can enjoy Wi-Fi facility in the college campus.

## 1. Digital Podium and Internet:

All the digital podiums have internet connections with 50MBPS speed.

**4.3.2 Student - Computer ratio**

**Response:** 29.08

<b>File Description</b>	<b>Document</b>
Student - Computer ratio	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**4.3.3 Available bandwidth of internet connection in the Institution (Lease line)**

**>=50 MBPS**

**35-50 MBPS**

**20-35 MBPS**

**5-20 MBPS**

**Response:** >=50 MBPS

<b>File Description</b>	<b>Document</b>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)****Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure****4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years****Response:** 39.13

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
21.66	20.64	15.70	14.95	14.44

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>
Audited statements of accounts.	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.****Response:**

- **Library:**

In case of the Library, a separate register is maintained for the visitors. Students and teachers are required to register their names before entering the Library. A separate register is maintained for the issuing and returning of books. A student/teacher can get a book from the library for research work on making a special request to the librarian. Such separate register is maintained in the Library. A Library Advisory Committee has been formed for the proper maintenance and updation of the library. Every year a budget is fixed to update the library. Various reputed national and international journals are subscribed by the institute for student's welfare. Online data base is also available in the library. Our Library is well equipped with the updated textbooks, reference books, books by internationally recognized authors and

popular Marathi well known recognized novels and literature also. The Library timing is from 10:00 am to 05:30 pm. During the period of examination, library opens at 09:00 am and closes at 07:00pm.

- **Sports:**

Our institute has a separate Sports Committee. Dr. Vikas Bhatnagar is in charge of Sports activities. Interested students in various sports are welcomed to enjoy and participate in the competitions. Presently, the institute has a cricket team, volleyball, football, basketball team etc...Separate budget is fixed per year for sports. Many of the students have participated at the University, national and international level. Every year we felicitate such students in various programmes to encourage other students. The Institute is keen to increase the participation of the students in sports.

- **Computer and Classrooms:**

The Institute is concerned about the updation of computers and up to date classrooms. For the maintenance of computer, a separate employee is appointed. Before the commencement of each semester, all the classrooms are checked and necessary repairing of benches, fans, any ICT based facilities is done.

- **Cleaning the campus:**

For maintenance and cleaning purposes, housekeeping contract is given to the Universal Security Services. Separate budget is always fixed every year for the maintenance of the system.

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 5.61

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
95	72	67	24	33

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	<a href="#">View Document</a>
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 0.95

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
10	05	14	09	09

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>



**5.1.3 Number of capability enhancement and development schemes –**

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

**A. 7 or more of the above**

**B. Any 6 of the above**

**C. Any 5 of the above**

**D. Any 4 of the above**

**Response:** A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years**

**Response:** 16.2

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
178	166	141	174	151

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

**Response:** 17.4

#### 5.1.5.1 Number of students attending VET year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
190	175	155	190	160

File Description	Document
Details of the students benefited by VET	<a href="#">View Document</a>

### 5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

**Response:** Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 39.96

#### 5.2.1.1 Number of outgoing students placed year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
61	58	50	42	37

File Description	Document
Details of student placement during the last five years	<a href="#">View Document</a>

### 5.2.2 Percentage of student progression to higher education (previous graduating batch)

**Response:** 21.17

#### 5.2.2.1 Number of outgoing students progressing to higher education

Response: 29

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

**Response:** 100

#### 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	2	1	3	8

#### 5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	2	1	3	8

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

#### 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

**Response:** 27

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	2	8	7	6

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

#### 5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

**Response:**

Shankarrao Chavan Law College runs in democratic pattern & hence all stakeholders are provided equal opportunities to participate in the process of development of College. In College students are main stakeholders and their opinion & participation matters a lot for progress of the college. Various committees & bodies are available in the college where student's representation is sought. **College Development committee** is important & statutory committee of the college where students are nominated by the principal for their

representation. All policy decisions related to College are taken in the College Development Committee. Apart from that, College have active students Council according to the norms of Savitribai Phule Pune University. Student Council have representations from all classes of all courses, girls representation, students from SC, ST & other categories, students who have done extra-ordinary performances in sports, cultural & NSS activities. Details of duly nominated student council are sent to Savitribai Phule Pune University. Meetings of all committees are conducted & recorded in minutes of meeting. Committee meets at regular interval & works as helping hand for college development. Apart from this College have students representation in following committees-

1. Anti-Ragging Committee
2. Cell For human Rights Committee
3. Students Development committee
4. Library Committee
5. Sports Committee
6. Moot Court Association
7. Cultural Committee
8. Debate society & many more

College conducts many events on larger scale & all these events are successful only due to support of students committees & Council.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

**Response:** 18.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
18	17	19	19	18

File Description	Document
Report of the event	<a href="#">View Document</a>
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>

## 5.4 Alumni Engagement

**5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years**

**Response:**

SCLC is fortunate to have strong Alumni Network. Until now 10 successful batches of 5 years Law Course

and 11 batches of 3 years of Law Course have completed their Legal education from SCLC. Alumni Association of SCLC is registered (No-37432) Association providing help for college in its development. Every year college conducts Alumni Meet and tries to take feedback from students about their present positions & working culture. Till now The College takes pride of producing several luminaries working in different fields. Many passed out students of this College are working in the capacity of Judge, JMFC, (Total 14 judges), many are working in corporate sector and renowned law firms and many are practicing in High court's & Supreme court of India. Every year college takes an opportunity to felicitate students who have achieved noteworthy positions in their professional life. Alumnus of SCLC are eager to provide helping hand to College by way of conducting Guest lectures, providing internship to students, presiding over moot court competitions as judge. We feel proud to invite Alumni of SCLC for conducting guest lecture in our Law College, at the same time their presence motivates our students when they listen their professional journey & struggle. Many students of SCLC have gave up upon their refundable deposits as a monitory help to the Institution as a gesture of gratitude. Alumni of SCLC also extend their help by helping and guiding our students in sports, cultural & drama activities, especially "PurshotamKarandak" very famous state level drama competition. Every year during alumni meet college organizes cultural programs & various fun games to make their visit memorable. Network of Alumni of SCLC is spread over courts of Maharashtra, High Court of Bombay & Supreme Court of India. This strong network is working with us to take the college to high level.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

#### 5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

**Response:** 1 Lakh - 3 Lakhs

File Description	Document
Alumni association audited statements	<a href="#">View Document</a>

#### 5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

**Response:** 5

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

<b>File Description</b>	<b>Document</b>
Number of Alumni Association / Chapters meetings conducted during the last five years.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

MAAC



## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

##### Response:

The mission of the institution is “Quality Legal Education for masses” to fulfill this objective, the Management of the Marathwada Mitra Mandal has vested powers to the Principal who is head of the institution.

In pursuance with the powers vested, The Principal function through various committees formed for the student’s academic, cultural, sports, technological Development. The planning for curricular, co-curricular & extra-curricular activities commences in the beginning of the academic session. Principal in consultation with staff members prepares Academic calendar wherein all activities are planned in advance. Principal appoints faculty members as in-charge of the activity and if required committees are formed to conduct that activity effectively.

Before the commencement of teaching session, subjects are allocated by the principal to faculty members according to their specialization & expertise. All teaching staff including visiting staff submits teaching plan in advance according to the syllabus prescribed by the University to the Principal. After the actual commencement of teaching session principal collects feedback from students about quality, content and substance of teaching. Corrective action is taken in case of average feedback.

In view of all round development of college & students, principal maintains cordial relationship with all stakeholders of the institution i.e. teachers, students, parents, alumni, guests & visitors & recruiters. Principal is approachable to the staff & students around the clock by personal visit, through telephonic conversation, mails. For students all round development principal along with faculty members plans various seminars, workshops, field trips, guest lectures, group discussions, cultural activities, sports, moot courts, client counseling sessions, mock trials, sessions for value based education. Through Placement cell Soft skills & personality development programs are arranged for grooming students. Institution makes all attempts to be in touch with their alumni by arranging annual alumni meet. Students from weak economical backgrounds are provided with financial support to continue their education.

For enhancing career opportunities and overall development of students, the college has established Placement Cell, Legal Aid cell, Family Counseling Center, Moot Court Association, Human Rights Cell, Debate Society, Cultural Society, Film Society, Sports Committee, Center for Advanced Legal Research & Training & Library committee. For maintaining students discipline the college has Anti Ragging committee, Prevention of Sexual Harassment Cell, Students grievances redressal Cell.

In tune with changing needs of law profession, the college promotes and has adopted modern techniques like e-governance, modern infrastructure, e-resources, research based studies, new pedagogies of teaching & learning methods. Informal environment of college makes students comfortable, expressive and encourages them to participate in every activity of college.

Top management, Head of the institution, teaching and non teaching staff have joined their hands to make

MMM's Shankarrao Chavan Law College best place for learning law globally.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 6.1.2 The institution practices decentralization and participative management

#### Response:

The Institution practices decentralization & participative management. Management promotes the culture of participative management. The College functions in a democratic way & believes in idea of decentralization of work. Management of Marathwada Mitra Mandal appoints the Principal as head of the institution with teaching & non-Teaching staff for functioning of the college. The Link between Management & Principal, teaching & non-teaching staff is the Local Management Committee (LMC) constituted according to the Maharashtra Universities Act 1994 (Note- Presently LMC is replaced by College Development Committee CDC according to Maharashtra Universities Act 2016)

The college promotes participative management. The college constitutes committees for general and academic development which include faculty, non- teaching staff and student's 'participation and everyone is involved in decision making processes. These committees are formed in the College as per the directives of the Governing Body which play an important role in various institutional functions. Regular meetings of these committees are held for the effective and smooth functioning of the college. The innovative ideas, concepts and thoughts from different committee members are appreciated and due care is taken to implement them. The organizational structure of SCLC is a blend of professional autonomy, individual accountability and well-defined administrative structure. Within this overall framework, faculty members have the professional operational autonomy in conducting their teaching, research, training and consultancy.

The involvement of faculty members in all academic & administrative functions is ensured by the principal. Decentralization has been done at all levels for good governance. Considering the activities, the Principal constitutes various committees headed by the faculty members like Moot Court Association, Socrates Debate Society, Sports Committee, Cultural Committee, NSS, Legal aid cell, Human Rights Cell, Placement Cell etc. In opening meeting, which is generally conducted in the beginning of the year each

faculty member is appointed as head of the committee or Cell. Committee Head is assigned with all responsibilities and powers for smooth functioning.

Apart from this, Principal appoints senior faculty members as Head of the Course. Head of the course helps principal in smooth functioning of the course which includes monitoring of regular lectures, discipline, needs of students, resolving issues related to students.

The institute grooms the leadership as follows-

**Student level:**

1. Encouraging the students to conduct various activities for the students.
2. Assigning freedom and responsibilities to develop their plan of execution of various activities.
3. Enhancement of their personality development, soft skills and communication skills and build the confidence while executing specific task.

**Faculty level:**

Opportunities to lead specific committee while conducting various activities at institute level

1. Freedom is given to express their thoughts, new ideas and novel approaches
2. Inspiring them to lead the student community during classes, practical and industrial visits and to guide the students while acquiring knowledge
3. Encouragement to lead the faculty while organizing various seminars and workshops and other activities

## **6.2 Strategy Development and Deployment**

**6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution**

**Response:**

Development plans of the institution are in tune with Vision & Mission of the Institution. Governing Body of MMM prepares perspective development plan for SCLC as per the changing needs of society. Society is dynamic in nature & keeps changing. Laws govern the society hence perspective plans for law education are bound to be in that perspective. The management is committed in assuring quality service to all its stakeholders which include students, alumni, employees, employers and the community. Quality Policy of the institute aims to establish Centre of Excellence of Legal Education and Research in Law by way of–

- Inducting qualified faculty with sound knowledge in the field of Law and Social Sciences.
- Developing human capital by supporting talent, ideas and energies of outstanding individuals.
- Developing excellent teaching-learning process by establishing cohesive bond between students & faculty.
- Healthy atmosphere with discipline.
- Enhance the employability, no. of students going for higher studies and entrepreneurship.
- Adopting use of modern technology, E-sources, environment friendly methods, value based education.

All the stakeholders are made aware about the quality policy through formal and informal mechanisms. The quality policy of the institute is deployed and reviewed by the information collected through various stakeholders like students, parents, faculty and staff. The institutional ways strives to improve its quality of programs through feedback mechanism.

The institute has a perspective plan for the development and the following aspects are taken into account for the development.

- The institute aims to become a Centre of Excellence in Law and wishes to march towards that goal in all possible ways.
- SCLC intends to nurture students in such a way, that they would come up with flying colours in global competitions. To impart such training, education & research activities which are acknowledged globally.
- SCLC is focused to provide practical hands through training that will enable the budding lawyers to successfully enter, hold & sustain themselves in this noble profession of law.
- SCLC wishes to expand its horizons by introducing various certificate courses for maximum practical exposure.
- SCLC wishes to establish renowned research center for quality research in law.
- SCLC is looking forward to have link ups with global intellectuals, international bodies, academicians, recruiters to upgrade career advancement opportunities for students.

- SCLC wishes to cross barriers of traditional teaching-learning methodology and want to give maximum exposure which is required for students.
- SCLC Courses intend to provide means for students to enhance basic knowledge and skills for effective advocacy.
- SCLC is keen to provide opportunities for overall development of students & make them acquainted with skills and practices which are required in this profession like sharp research skills, oratory, communication skills, English grammar, body language, mannerism's, etc.
- We at SCLC planning to increase the number of faculties with Ph. D degree. So, the faculty members from the institute are encouraged for higher education and they are deputed for Doctoral Programs.

### **6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism**

#### **Response:**

#### **Organizational structure**

MMM's Shankarrao Chavan Law College, Pune is governed by the Marathwada Mitra Mandal Society, Pune, under the rules and regulations framed by Savitribai Phule Pune University, Bar Council of India. Governing Body of Mandal has appointed Principal as Head of the College along with teaching & non-teaching staff. College Development committee plays crucial role and act as a bridge between Management & Principal of the College. All policy decisions are discussed & deliberated in meetings of College Development Committee and accordingly governing body of Management takes decision and communicates it to principal for further course of action. In the year 2015 Law College also constituted Internal Quality Assurance Cell to check quality measures of the college & to make suggestions to improve it. So far, in the management & progress of Law College, College Development committee & IQAC plays crucial role.

Apart from this at College level, Principal appoints Head of the department for each course & class teacher for every class. Law College also have Placement officer & teaching co-ordinator. In administration Department, College have Office Superintendent, Accountant, Sr. Clerks, Junior clerks along with

supporting staff.

The College has various committees coordinated by faculty members and monitored by the

Principal to keep a check on academics and effective as well as efficient performance of

the college in all aspects.

Various committees have been framed for internal coordination and monitoring which are as follow

? College Development Committee (Earlier LMC)

? Admission Committee

? IQAC Committee

? Library Committee

? Legal Aid Committee

? Seminar/Conference/Workshop/Legal Research Activities Committee

? Guest Lecture /Debate/Elocution/ Parliamentary Debate Committee

? Moot Court Committee

? Sports Committee

? Anti Ragging Committee

? Examination Committee

? Prospectus Committee

? Website Committee

? Alumni Committee

? Committee for college Magazine

? Educational Tour Committee



? Court Visit Committee

? Students' Welfare Committee

? Grievance Redressal Committee

? Sexual Harassment Prevention Committee

**Recruitment Strategies:**

1. Institution calculates the requirement of faculty as per the University & BCI norms.
2. As per requirement, advertisement is given in reputed newspapers. Applications for recruitment are screened as per the norms. Personal interviews of the candidates are carried out by the selection committee appointed by University. Qualified candidates are selected and appointment letters are issued for the same. List of selected candidates is submitted to the University for approval.
3. In case of necessity, for catering the need of curriculum, Institution organizes 'Walk in Interviews'.

Through demo lectures followed by personal interview of the shortlisted candidates, candidates are appointed on ad-hoc basis.

4. The Institution takes efforts in identifying qualified senior and experienced professionals from various research Institutions, academic organizations and industries.

**Retention Strategies:**

1. Institution has promotional policies to retain the faculty such as:

2. Institution promotes faculty for higher studies.

3. Institution is always keen in giving regular salary, increments updated DA from time to time.

4. Institution sponsors the membership fees of faculty for professional bodies. Faculty members are encouraged to write and publish articles, books as well as research papers which are financially supported

by the Institution if required.

5. Regular Practice of conducting programs like FDPs, conferences, workshops give opportunities to adopt changing requirements of the curriculum and recent advances in the particular areas of Law.

6. Faculty members are deputed for FDPs, conferences, workshops organized by other organizations which are fully/partly financially supported by the Institution.

7. Achievements and significant contributions of staff members are well appreciated from time to time.

8. Ideal and conducive working environment encourages the faculty members to pursue an enriching career in academics, as a result of which most of the faculty members are pursuing their Ph.D degrees.

9. The faculty members have winter and summer vacations, Casual Leave, Medical Leave, Maternity Leave and Earned Leave.

10. Annual performance analysis is done considering student feedback, peer feedback, subject results, qualification up-gradation, research work, contribution in administrative work at departmental and Institution level. Based on this, faculty can avail the promotions.

11. Institution follows norms laid by BCI/DHE/University for the welfare of Staff.

### **Grievance redressal mechanism**

1. For any grievances Staff member can make as application to the principal. Principal will initiate necessary action & will communicate to management members if required. If it is not resolved in time, staff members can make an application to the Management members also.

2. The unique nature of the Institution and homely atmosphere ensures that grievances /complaints are attended in an informal manner and are timely resolved.

3. Management has also constituted Campus Coordination Committee which visits Institution in each semester to discuss and resolve the problems
  
4. The Hostel committee deals with all matters relating to the affairs of the hostels. The minor problems of students are solved by respective heads and the Principal
  
5. Women grievance cell, Grievance Redressal cell and Anti ragging cell work actively to resolve the issues, cognizance is taken, time frame is made, appropriate steps are taken, grievance and complaints are attended
  
6. Interaction with staff, students and alumni through staff meeting, TG meeting and alumni meet is a regular practice

File Description	Document
Any additional information	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

**A. All 5 of the above**

**B. Any 4 of the above**

**C. Any 3 of the above**

**D. Any 2 of the above**

**Response:** A. All 5 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	<a href="#">View Document</a>

#### **6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions**

**Response:**

College functions through various committees & Cells. Division of work amongst committees & cells help in effective implementation of the activity. Initially responsibilities are delegated as per the experience, knowledge, competencies. In the opening meeting of the year which is generally held in month of June, objectives, working & expected outcome from the committee & activity is explained in detail by the principal. It is expected that faculty members carry out the work according to its object.

The college has various cells & committees like Moot court society, Debate Society, Cultural committee, Sports Cell, Placement Cell, Legal Aid Cell, development committee, Student Grievances Committee, Prevention of Sexual Harassment Committee, Anti Ragging Committee, Development Cell, and Library Committee.

Committees are constituted for three different objects

1. Arranging activities for students
2. Student's participation & representation in various committees for events arranged by the college.

3. To address the grievances & issues related to students.

**1. Arranging activities for students-**

Law being the professional course, practical exposure to students is a must. Hence committees like Moot court, Debate society, Cultural Society, Sports etc are formed for arranging various activities for students. Committee in-charge & students volunteers conduct meetings very frequently to implement these activities effectively. In-Charge of the committee arranges intra-college activities & also form a team to send students representation outside the college for participating various in committees.

**2. Student's participation & representation in various committees for events arranged by the college-**

College organizes various events like Justice P.B. Savant National Moot Court Competition, Late Shri Shankarrao Chavan Elocution competition, Gully Cricket event, Cultural event. These events are conducted successfully with the help of students committees. Students participate in these events from inception to completion of the event.

**3. To address the grievances & issues related to students.**

To maintain disciplined environment in the college, committees are constituted which consist of faculty members.

The Institution has formulated different policies and continuous review of these policies is taken by the HOD's, Class Teachers and Principal. HOD's & Principal ensure that all meetings are conducted at given time & minutes are recorded & forwarded to all concern people. Based on minutes, resolutions get passed.

Copy of resolution is sent to all staff members for their information & if required it is also displayed in the notice board. Weekly staff meeting is conducted with the principal to discuss about any difficulty and planning for next week.

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

Effective welfare measures for Teaching & Non teaching staff-

1. **EPF Facilities** to all Teaching and Non-Teaching Staff.
2. **Advance Salary**- paid well before the Diwali Vacation, Timely Salary Payments.
3. **Leave** -Medical Leave, Earned Leave , Maternity Leave to Eligible Staff, Duty leave
4. **Promotions**- Appreciation on acquiring higher qualification by higher grade with applicable scale.
5. **Fees Concession** – to needy, poor children of staff members.
6. **Birthday** celebration of staff members as a token of love.
7. **Gymnasium** Facilities to aspiring staff members.
8. **Financial Support** for publications, Conferences, Faculty Development Programs and workshops.
9. **Group Insurance Scheme** – Rs.2 lakh coverage for all Staff Members.
10. **Gratuity Benefits** -Gratuity benefits are made applicable to all teaching & non-teaching staff members as per provisions of Payment of Gratuity Act.1972
11. **Sevak Kalyan Nidhi**
  - Interest Free Loan of Rs.40,000/- for Higher Education ,Medical Expenses , to Staff & their Children.
  - Interest Free Loan of Rs.27,000/- for Computer & Laptop Purchases.

#### 12. MMM's Sevakanchi Patsanstha Ltd.(Employees Credit Co-operative Society)



· The objective of this co-operative society is to provide helping hands to the needy employees of the Institution. It also encourages employees by felicitating them and their family's for noteworthy achievements.

· Scholarships for education of employee's children Monetary help for medical purpose.

· Loan facility up to Rs.50,000/- within a day.

· In emergency cases, loan of Rs. 40,000/- without interest is availed within couple of hours.

· Co-operative society works positively for the welfare of the employees and their family members.

The Institute constantly strives to enhance the professional skills of its teaching and non- teaching staff.

### ***Teaching Staff***

The Institute encourages and motivates the faculty by encouraging them for -

1. Attending workshops, conferences, seminars, short term courses, etc.
2. Sending them for refresher and orientation courses.
3. Granting duty leaves for such purposes.
4. Undertaking research projects and writing of research papers.
5. Providing all the infrastructure and facilities for promoting such research activities.
6. Allows them to deliver lectures as guest lecturer or resource persons at different institutions.
7. The Institute organizes Faculty Development Programmes periodically.
8. Experts from various fields are invited to guide the students and faculty members.

### ***Non-Teaching Staff***

1. They are encouraged to participate in the organization of technical events.
2. They are encouraged to go for higher studies and their workload is adjusted if the need arises.
3. They are sent for attending various workshops and training session organized by the Institute and the University.

## **6.3.2 Average percentage of teachers provided with financial support to attend**

**conferences/workshops and towards membership fee of professional bodies during the last five years****Response:** 41.9

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	1	1	1	2

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years****Response:** 2.4

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	2	2	2	2

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>

**6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years****Response:** 42.86

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	2	3	0	1

File Description	Document
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

#### Response:

Performance appraisal system at SCLC is summarized as below

Parameter
Student Feedback
University Result
API Score
Assignments
Peer Feedback
HOD/Principal's Feedback

#### Feedback of Students-

Every semester subject feedback is obtained from students. Feedback forms are distributed to students & taken back. Student's feedbacks are analyzed & report is prepared. Principal personally discuss about the feedback with respective faculty members & if required suggestions are made.

#### Self Appraisal

- At the end of the year full time faculty members submits self Appraisal report to the Principal. Firstly the faculty members are required to evaluate their performance on their own by filling the Self Appraisal Forms yearly.
- These forms are then scrutinized by the Head of the course and accordingly performance of the staff members is evaluated by the Principal. The performance appraisal reports are used for reviewing the annual progress of staff and for promotion to the next scale/designation.

- The Performance appraisal reports are initially submitted to the Principal. She then submits it to the management along with her remarks and evaluation for regular increments.
- The performance appraisal system enables each faculty/staff to become aware of self-weaknesses and gives him/her an opportunity to improve in those areas so that they can score better in the next year.
- The remarks obtained in the Performance appraisal report contributes to the decision about faculty appreciation.
- Appropriate steps like warnings, etc. are taken in case of poor performance of the faculty and also based on their performance appreciation letters are issued.

### **University Result-**

Overview of University results of students of the subject taught by faculty members are taken into consideration while doing assessment of faculty.

### **Assignments-**

At the beginning of the year, certain departments, committees & works are allotted to faculty members by the principal. All faculty members are evaluated on the basis of completion of work in time, success of work, punctuality and submission of reports. Faculty members are aware that it is one of the criteria for their assessment.

### **Peer Feedback**

Informal peer feedback is taken into consideration while evaluating staff members.

### **HOD's & Principal Feedback**

After evaluating all criteria's HOD & finally Principal put her remarks about faculty performance.

Finally principal submit her report to LMC (Now CDC) & IQAC as well. Necessary actions are initiated in case of poor performance.

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

- Institution has following procedures for utilization of financial resources effectively:

Institution has proper budgeting system which includes regular expenses like salary, maintenance and expenses on other facilities like library, hostel, canteen, sports, gym etc.

- Departmental annual budget is formulated in line with revised syllabus requirements, planned co-curricular activities, research work etc. in the month of January every year. Principal reviews the budget of all departments and forwards it to the management.

- Then finance committee of management takes a review and allots sufficient finance to carry out activities in the Institution

- At the time of actual purchase, minimum three quotations are collected from vendors. Comparative statement is prepared with the cost, quality and specification details of the product. Principal puts remark on it.

- Purchase Order is placed with the due consent of the Management.

- There is a systematic mechanism for release of payments for day to day expenses like payments to vendors, salary and payments to various bodies.

- Provision is also made for emergency expenditure.

- Principal takes regular review for effective utilization of budget.

- Institution prepares budget well in advance for forthcoming financial year. It is allocated under different heads like salaries, expenses related to students, consumables, furniture and fixtures, research and development, general / miscellaneous / any other items

- Institution conducts internal audit in every financial year. Last internal audit for the year 2016-17 has been carried out by internal auditor CA Munde Shah & Co. There are no major objections.

- During audit, it is verified that actual expenses are not exceeded the budgeted amount. Proper procedure and permission of the management is sought time to time

- External audit is conducted in every financial year. External audit of the year 2016-17 has been done by CA Krishna Rawas and Associates. There are no objections during the audit

- Internal audit gives information of Institutional funding available to meet the budgeted yearly expenses and deficit arising (if any) for running the system.

The major source of income is tuition and development fees from the students

#### 6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

**Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:**

Institution is self funded institution. All funds received through fees are utilized mainly for developmental activities & for upgrading academic standards & infrastructure. Every year considering new requirements & based on previous years experience, principal of the Law College, submit budget to the management for approval. Principally, annual budget, gets its approval in Local Management committee. Still before every activity & event budget is prepared by principal and will be forwarded to the management for approval. Once it is approved by the management accordingly funds will be utilized. In case, budget exceeds its limit than the sanctioned budget then principal submits additional budget. Considering the necessity, management gives its sanction to it.

While preparing budget, due consideration is given to academic activities to be conducted during that academic year, funds required for staff payments, seminars, workshops, guest lectures, sports, cultural & extracurricular activities, students participation in various competitions, fees of various professional bodies & affiliating institutes . After utilizing funds for above mentioned purposes, next slot of funds are utilized for infrastructural developments, up gradation of ICT based facilities, payments & expenses to be made for faculty development, recruitment of supporting staff, computer labs, additional subscriptions in the library, any other requirement of staff & students. While allocating funds, preference is given to the activities related to students & essential requirements of staff members.

Budget is prepared considering all requirements & accordingly funds are allocated. College is conducting various diploma courses & certificate courses. Various resources of the colleges are used to the optimum. For example, class rooms are utilized for conducting regular courses in day time & in post evening time for

conducting diploma & certificate courses. Hence all class rooms are occupied from morning to evening. For utilization of computer lab, slots are made for each class & displayed in the notice board. Hence every class will get an opportunity to utilize the computer lab and it is occupied whole day. In case of emergency or for students participating in moot court competitions, separate 4 computers are made available. College offers facility of photocopy & printing at very concessional rate for students. For every class, guest lectures are arranged in seminar hall according to the slots available.

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

The Management of Marathwada Mitra Mandal, Pune herewith constituted the Internal Quality Assurance Cell in accordance with the guidelines issued by the U.G.C. for Shankarrao Chavan Law College, Deccan Gymkhana - Pune, 411004

#### Objectives of the IQAC are:-

1. To assure observance of minimum quality standards in academic and administrative performance of the institution.
2. To work consistently towards the enhancement of quality through internalization of quality culture and institutionalization of best practices.
3. To develop a system that will contribute towards the quality up gradation of the overall performance of the institution and evolve mechanism for it.

**IQAC shall evolve mechanisms and procedures for**



- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- The relevance and quality of academic and research programmes;
- Equitable access to and affordability of academic programmes for various sections of society;
- Optimization and integration of modern methods of teaching and learning;
- The credibility of evaluation procedures;
- Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- Sharing of research findings and networking with other institutions in India and abroad.
  
- The IQAC evaluates the Institutional practices related to quality improvements and provides suggestions for better quality. These suggestions are discussed and finalized in IQAC meetings, thereafter presented to the members of College Development Committee by the Principal and after extensive review, the same has been implemented.
  
- Internal Quality Assurance Cell looks after development of college from all point view i.e. students, teachers, staff and all stakeholders of the college.

- IQAC helps in inculcating quality contents in the academics as per new requirements and needs of students.
- IQAC creates a culture of research amongst staff & students.
- IQAC provides platform for discussions related to new pedagogies of teaching-learning methods and those methods gets introduced & implemented in the college.
- It takes review of existing teaching learning process and review of infrastructure related issues periodically.
- IQAC takes initiative to arrange quality lectures, seminars, field trips for students. Arranges Faculty Development Programs for teaching staff.
- It suggests and promotes faculty members & students to attend relevant seminars, guest lectures and soft-skill development programs.

- It motivates faculty for doing research work and encourages them to apply in various funding schemes.

### **6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**

#### **Response:**

IQAC principally conducted two annual meeting during one academic year.

- Faculty members continuously do involve in developing innovative teaching methodologies
- **Innovative teaching approaches/methods:**
- Recently smart classroom concept is introduced, Use of digital library, online journals and internet.
- Recent developments in the legal profession and curriculum are explained by using case study method, Power Point presentations, computer simulation and animations, through films.
- Techniques like case studies, group discussion are frequently used for better understanding of subject.
- Student-centric learning focuses on skills and practices that enable lifelong learning and independent problem-solving. Following efforts are being taken to groom the students in this direction:
- Subject teachers plan the lectures/tutorials considering the difficulty level of subject and the time span available. They also provide individual guidance as and when required.
- Based on complexity and result analysis of subject, extra tutorials and lectures are scheduled in Time Table.
- Remedial coaching is provided to academically weak students.
- Class Teacher regularly counsel and encourage students. Regular meetings with the students are conducted to understand and resolve their problems.
- During exam period, reading room facility is made available for 9.00 am to 9.00 pm hours on all days.
- Wi-Fi facility is provided in the campus which enables students to learn independently and promote self learning.

- Expert lectures of senior academician/research organization are conducted for each subject. Visit to various courts are organized which help the students correlate theory with practice.
- Additional courses are conducted to bridge the gap between curriculum and industry requirements and also to enrich students with content beyond the syllabus.
- The quality assurance of academic and administrative activities is monitored by IQAC committee in consultation with Principal and Governing Council.
- The Quality assurance in different categories is as follows:

#### **Quality Assurance in HR**

- HR/Leave policy revision
- Staff appraisal- Appraisal as per Performance Based Appraisal System for Academic Performance Index (API)

#### **Quality Assurance in Academics**

- Regular tests, group discussions, presentations
- Remedial Classes for weak students
- Students are provided training in Soft skills, personality development programs, research, litigation through Center for advanced Legal research & training.
- Staff appreciation for 100% theory subject result Motivation for higher studies
- Academic Advisory board

#### **Quality Assurance in Feedback System**

Institution considers feedback of various stakeholders for overall improvement.

Student feedback Parent feedback Industry feedback Alumni feedback

### **6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year**

**Response:** 1.8

#### **6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
5	4	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>
IQAC link	<a href="#">View Document</a>

#### 6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>

#### 6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

**Response:**

*After the constitution of IQAC following incremental improvements are made in the Institute.*

- IQAC looks into four major aspects:-1) academic 2) administration 3) infrastructure. 4) Research
  
- Infrastructure development is suggested keeping in view the objective of the institution related to teaching learning process, research and extension activity.
  
- The college provided Wi-Fi facility in the premises.
  
- Audio visual equipments for teaching learning are provided in most of the classes.
  
- The College established Center for Advanced Legal Research & Training for conducting various Certificate courses to provide with an object of overall development of student.
  
- In present era, quick and centralized e-transactions are expected and considering environmental issues also, authorities took policy decision to promote paperless office. Hence E-governance is introduced in admission, payment of fees and feedback system. College started using ERP system.
  
- IQAC contributed in upgrading standard of legal education in college by planning various seminars, workshops, guest lectures, FDPs, moot court activities, Field trips, Internships for students.
  
- College conducted Certificate program on Corporate Training Program in Intellectual Property law in association with Mr. Shridhar Parundekar, Brand Protection Manager, Mercedes Benz and our alumnus.
  
- One day workshop on pre and post marriage counseling was conducted on 12th December 2015 in collaboration with Family Court, Pune. Justice Revati Mohite - Dere, Judge Bombay High Court inaugurated the workshop and guided the gathering. This workshop was conducted by the Family Counseling Center of the college. In this workshop the 'Pallavi Magazine' was published on behalf of the Center.

- On 22nd and 23rd August, 2015 the institute conducted seminar on ' Revisiting Criminal Justice System:- A decade after Malimath Committee Report. This workshop was attended by various Legal Luminaries including Hon'ble Justice Malimath, Former Chief Justice of Kerala High Court. The proceedings of seminar were published with ISBN: 978-93-5158-598-5.
  
- To enhance research activities, IQAC suggested starting research Journal of Law College; hence from the Academic Year 2016-2017, SCLC started Hal Yearly Journal "SCLC Journal on Contemporary Issues".
  
- For giving maximum exposure to students, IQAC proposed to start Annual Magazine of the College. Hence from the Academic Year 2016-2017 College started Annual Magazine "Srujan"
  
- IQAC proposed to conduct grand Alumni meet on the occasion of Completing 12 years of College. Intention of the program was invite all alumni of SCLC and felicitate them for the Successes in their professional life. Accordingly Alumni meet was arranged on 28th August 2016. It was inaugurated by Former Chief Justice of India K.G. Balakrishnan.
  
- As suggested by IQAC Center for Advance Legal Research & Training" for providing training & grooming required for Legal profession started in the Academic Year 2016-2017
  
- As Suggested by IQAC, College started NSS unit in the Law College

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Response:** 17

##### 7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	4	4	3	3

#### File Description

#### Document

List of gender equity promotion programs organized by the institution

[View Document](#)

#### 7.1.2

##### 1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

#### Response:

1. Girl students are provided with Common Ladies Room where they can relax. The entire campus is connected with CCTV cameras to monitor the activities in the premises.
2. The College is runs a Family counseling Center since 2012, through the center, the final year students are provided Pre-marriage & Post Marriage Counseling, counseling regarding Gynac problems, Counseling regarding behavioral changes & sex education.
3. College arranges guest lectures, workshops, street plays for sensitizing the issues related to safety of women.
4. Every year at the beginning of the session, induction lectures are arranged only for girl students regarding safety awareness, hygiene in the campus.
5. Every year, Self Defence program for girl students is conducted to make them aware of the basic safety tips.



6. The College has constituted 'Prevention of Sexual Harassment Committee' and the notice is displayed in the open space. In case of any problem related to safety or harassment, girl student can make a complaint. It is not necessary to make complaint in writing. Committee accepts verbal complaints also & action is taken immediately on that very day.
7. The College has security guards available in the campus 24x7. Security guards continuously monitor the campus to keep check on security related issues.
8. The College has installed Napkin Destroyer & vending machine for disposing sanitary napkins. It burns the used napkins thoroughly and prevents pollution and diseases arising out of used napkins. It also helps in maintaining hygiene in the toilets.
9. Sanitary napkins are available in the college free of charge.
10. College provides co-education and there is no discrimination on the basis of gender.
11. All the students are provided equal opportunities to participate in inter & extracurricular activities.
12. While constituting the student committees in colleges, faculty members see to it that there is equal representation of boy & girl students.
13. Post graduate students are specifically allotted research topics which promotes gender equity.

### 7.1.3 Alternate Energy initiatives such as:

#### 1. Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 33954

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>

### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

**Response:** 100

## 7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 4475

## 7.1.4.2 Annual lighting power requirement (in KWH)

Response: 4475

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>

**7.1.5 Waste Management steps including:**

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

**Response:****Solid Waste Management-**

Institution has adopted following measures for solid waste management-

1. Dustbins are available at every place in the campus for disposing the waste material.
2. Every day Pune Municipal Corporation team comes and collects the waste material from the dustbin.
3. Campus & Class rooms are cleaned on everyday basis. And waste material is deposited in the dustbin.
4. Solid waste- typed paper, Plastic, Metals, Glass Rubbers, Books, Food waste in canteen and e-waste. Re –use of paper.
5. Garbage is segregated into wet & dry centrally in the campus.
6. Plastic waste is collected in special bins and handed over to the agency.

**Liquid waste management-**

Institution has adopted following measures for Liquid waste management-

- Source of Water: Pune Municipal Corporation
- All tanks are cleaned thrice in a year by External agency.

- Waste water management connected to PMC
- Water Leakage: Regular checking is done by in-house staff available to rectify leakages.
- The institute has proper drainage system for disposing the water wastage.
- The Institute has water harvesting system for utilizing the rain water.
- Rain Water harvesting potential during monsoon: 455 cubic meters considering the Average rainfall of the region as 700 mm in a year. Percolation pit created and bore well recharged.

#### **E-Waste Management-**

1. Institution have entered in MOU with Swachh Ngo, voluntary organization engaged in e-waste management. NGO has kept one Basket in the institution where all e-waste is collected.
2. If materials like computers, printers, scanners, Xerox machines are too old and the institute is in need of upgraded version and if these items are working in a proper way then after doing maintenance services these items are donated to poor & needy organizations for their routine work.
3. Damaged & non usable items non-working computers, monitors and printers are collected in special bins and handed over to MPCB approved agency.

#### **7.1.6 Rain water harvesting structures and utilization in the campus**

##### **Response:**

**Rainwater harvesting** is the accumulation and storage of rainwater for reuse on-site, rather than allowing it to run off. To make proper use of water collected from rain during the rainy season, college has made bore well and various pipes and drainage system is constructed throughout the campus so that water collected from rain can be accumulated and can be preserve in bore well. Same water is used to water the plants in the premises. Rain Water harvesting Potential during Monsoon: 455 cubic meters considering the Average rainfall of the region as 700 mm in a year. Percolation pit created and bore well recharged.

#### **7.1.7 Green Practices**

- **Students, staff using**
  - a) **Bicycles**
  - b) **Public Transport**
  - c) **Pedestrian friendly roads**
- **Plastic-free campus**

- **Paperless office**
- **Green landscaping with trees and plants**

**Response:**

- College observe No-Vehicle day since last three years. Staff and students are prohibited from bringing their vehicles in the campus. They use public transport to reach the college.
- Every Year College arranges lecture series from Kirloskar Vasundara International Film Festival. The college organized a talk on “The Dying Rivers of Pune: Causes and Solutions” by Mr. Sarang Yadwadkar.
- Students of SCLC organized a rally in the nearby residential area for sensitizing the residents about their basic rights & environmental issues.
- The college organized a lecture on “The untold story of plight of victims of Bhopal gas tragedy” unfolded by Dr. Satinath Sarangi, a human right activist.
- College prohibits use of plastic in the premises.
- The college makes conscious efforts to make the campus environment friendly. The vast campus of the institute has substantial number of trees & varieties of species. Care is taken to ensure that no tree is cut or destroyed.
- College premise is a non-smoking campus.
- Every year students do tree plantation.
- College conducts Green Audit.
- On 2nd October students & Staff clean the campus in accordance with the “Swachha Bharat Abhiyan”
- Institute is aiming for paperless office hence is promoting e-governance everywhere like administration, admissions, examination work and communication.
- Students are sensitized to adopt eco-friendly methods.
- Minimal installation and usage of Air-conditioning units on the campus.
- Lifts are used only to go upstairs.
- Through NSS unit college students have undertaken many projects like cleaning of rivers, Gram Swachhata Abhiyan, segregating dry & wet wastages.
- College conducted Energy Audit.

**7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years****Response:** 4.46

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
3.47	2.42	2.31	1.74	0.27

File Description	Document
Green audit report	<a href="#">View Document</a>
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>

**7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:**

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

**A. 7 and more of the above****B. At least 6 of the above****C. At least 4 of the above****D. At least 2 of the above****Response:** C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>

**7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years****Response:** 22

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	5	4	4	4

**File Description****Document**

Number of Specific initiatives to address locational advantages and disadvantages

[View Document](#)**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)****Response:** 16

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	3	3	3	3

**File Description****Document**

Details of initiatives taken to engage with local community during the last five years

[View Document](#)**7.1.12****Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff****Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	<a href="#">View Document</a>

### 7.1.13 Display of core values in the institution and on its website

**Response:** Yes

File Description	Document
Provide URL of website that displays core values	<a href="#">View Document</a>

### 7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

**Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.15 The institution offers a course on Human Values and professional ethics

**Response:** Yes

File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	<a href="#">View Document</a>

### 7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

**Response:** Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	<a href="#">View Document</a>

**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years**

**Response:** 30

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>

**7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**

**Response:**

1. The College Celebrates Independence week from 9th to 15th August. Guest lectures, theme based Poster competitions, message writing competitions, documentaries, cultural programs are arranged during the entire week.
2. College celebrates “Republic Day” every year on 26th January.
3. College celebrates festival of “Gurupournima” in the month of July. Program is arranged by students for the staff members.
4. College celebrates Gandhi Jayanti on 2nd October and also organizes cleaning program in the college premises.
5. College celebrates “Dussehera” festival. A pooja is performed of all equipments & gadgets in the college by all the staff members.
6. College celebrates ‘Teachers Day’ on 5th September in memory of Dr. Sarvapalli Radhakrishnan, Former President of India and a Teacher.
7. Law College organizes State level Elocution Competition in the fond memory of Late Shri Shankarrao Chavan-Founder President of Marathwada Mitra Mandal, Pune, Former Home Minister of India & Chief Minister of Maharashtra.
8. Law College also organizes a guest lecture on the occasion of the Death Anniversary of Late Shri Shankarrao Chavan-Founder President of Marathwada Mitra Mandal, Pune, and Former Home Minister of India & Chief Minister of Maharashtra on 26th Feb of every year.
9. Law College celebrates 26th November as Constitutional day & arranges a guest lecture on that occasion.
10. Law College celebrates 10th Dec as World International Human Rights Day and invite expertise, social workers for a Guest Lecture.



11. Law College Celebrates 27th December as Consumer Day.
12. Every year Law College celebrates "Chatrapati Shivaji Maharaj Jayanti". Program is arranged by students.
13. Law College celebrates Youth Day on 12th January on the occasion of Birth Anniversary of Late Shri Swami Vivekananda

**7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**

**Response:**

Being a Law College, the institute thoroughly believes in the principle of Transparency & Accountability-

Financial Transparency-

1. Every year the Principal submits the budget for expenses related to the college and gets the approval of Management. These budgets are submitted to the Charity Commissioner's office by the management.
2. For all expenses prior approval of Management is required.
3. On all financial documents & cheques Exe-President, Secretary & Treasurers signatures are taken.
4. All financial documents & cheques are forwarded to the Management with signature & approval of the Principal.
5. College collects fees from students through Demand Draft or Net-Banking and proper receipts & challans are issued to the students.
6. For every fee collection a receipt is issued to students.
7. Management conducts internal audit and monitors income & expenditure done by the college.
8. Every year college conducts statutory audit and income-expenditure statements are submitted to the Charity Commissioner's office.
9. Audited Balance Sheet of the Law College is available and can be issued as per request.
10. Any kind of monetary gratuity for admission in the institute is prohibited in the college.

Academic Transparency-

1. College functions in Democratic way.

2. Atmosphere of the College is informal and all staff members are provided equal opportunity to communicate their opinion regarding teaching learning processes, admission procedures, and development of the College.

3. Every Year, the Principal conducts an inaugural meeting opening meeting in the month of June. Teaching & Non-Teaching staff attends the meeting. Purpose of this meeting is to have detailed discussion on following matters-

- a) Result analysis.
- b) Areas of improvement
- c) Activities to be arranged in the academic year
- d) Considering changing requirements of students
- e) Infrastructural improvements.
- f) New schemes & patterns to be introduced in the new academic year.
- g) Subject allotments & teaching plan
- h) Term calculations & term examination.
- i) Appointments of HOD's, committee members & event in charge

Based on the discussions & deliberations in the meeting, an Academic calendar is prepared by the principal.

1. Every teaching & non teaching member of the staff is offered liberty to participate in all transactions of the college.
2. Students are informed about the constitution of committee members, HOD's and class teachers.
3. Academic calendar is displayed on the notice board.
4. Every decision of the authority is recorded in minutes of the meeting and communicated to concerned person.
5. All communication related to student is displayed in College notice board without fail.

#### **Administrative and auxiliary functions-**

1. All the information related to the institute is available in the College web-site.
2. Admission procedure of the college is transparent and done according to the Merit of candidate.
3. Appointments of teaching & non-teaching staff members are done according to the rules, regulations,

procedures prescribed by Savitribai Phule Pune University & Bar Council of India in a transparent manner.

4. All admission related policies are decided in the LMC and are recorded in a proper format.
5. All decisions are taken unanimously in a meeting conducted by the Head or Management members.
6. The College has constituted Right to Information committee. Any information can be sought by making an application to the committee members.

## 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

#### Response:

#### 1. Practice- Constitution of Center for Advance Legal Research & Training

##### Objectives-

- Through this Center we wish to provide practical hands through training that will enable the budding lawyers to successfully enter hold & sustain themselves in this noble profession of law.
- This Training Center intends to provide means for students to enhance basic knowledge and skills for effective advocacy.
- Center intend to provide opportunities for Overall development of students & make them acquainted with skills and practices which are required in this profession like research skills, oratory, communication skills, English grammer, body language, mannerism, core values, health etc.

##### Issues-

Law Profession is dynamic in nature and to get entry and sustain in the profession requires more practical exposure, different teaching pedagogies, rigorous training, determination and to inculcate disciplinary habits amongst the students. Students cannot be trained in all these areas only through syllabus of the University. Considering these needs College established Center for Advance Legal Research & Training. Initially it was difficult to convince students to undergo these types of training as it is not included in the syllabus given by the University. However during actual workshops students realized need of such training.

##### Utility of this Practice-

- Through the Center inter disciplinary studies can be promoted & undertaken as Law is inter

disciplinary Course.

- This Center helps students to enhance their career opportunities.
- Through this center we have tie-ups with many NGO's, Law Firms & advocates. We place our students with them to gain practical knowledge.
- Many eminent guests, renowned advocates, Judges are invited for training students in different aspects of Law.
- Institution charges nominal fees for these modules. If any student is unable to pay nominal fees also, with the permission of Principal he/she can be admitted for the module after completing required formalities.
- Research activities are promoted and inculcated among students.
- This is one of the best platforms provided to the students by the Institution.

#### **Successes of the Practice-**

- In very first year (2016-2017) 30 students from 1st B.A.LL.B. for 1st Module of Personality Development & Soft skills & 15 students 3rd Module Litigation & Practical Procedure took the admission. They underwent training rigorously and also got opportunities for doing internships in good places.
- In second year (2017-2018) there are 30 students for 1st Module of Personality Development & Soft skills, 30 students for 2nd Module i.e. Legal research & Methodology and 30 students for 3rd Module Litigation & Practical Procedure. It is noteworthy to mention that students who took admission in First year also joined us in second year in another module.

#### **Problems Encountered & Resources required-**

- Initially we found it difficult to arrange three days workshops during their regular academic studies. This training cannot be conducted in regular lecture hours. However due to interest & enthusiasm shown by students we could arrange it during winter breaks, study leaves and holidays also.
- We expect more students to participate in this program. And to make them aware about this training, we conduct introductory lectures.
- To train students in all these areas compact study material is not available as scope of each subject is vast. Many times we are dependent on resource persons for teaching & guidance.
- Many times subjects like Research Methodology, Some Law subjects are vast and difficulty level is more for undergraduate students compared to post graduate students.

## **2. Practice 2- Constitution of Family Counseling Center-**

### **Objectives-**

- Law College has started this center as institute's social responsibility.
- Our object is to protect & strengthen the family institute in the society.
- Through Counseling Center, we wish to provide expert guidance free of cost.
- Sensitization of people about strengthening family institute.

### Issues

- Unfortunately the percentage of divorce is increasing day by day. Through this center we provide counseling to couples who have landed into marital problems
- Presently society has seen increasing rate of divorce especially in urban areas. Stress, lack of communication, social media, job related issues created so many problems between couples. All problems do not become reasons to take divorce. If proper and impartial counseling is provided in time before approaching to the court, couple can be prevented from taking divorce and further consequences of divorce. With this objective we have established **Family Counseling Center in the year 2013-2014** headed by Shri. V. V. Shahapurkar, Retired Principal Judge, Family Court Pune.
- We try to resolve issues through counseling, however in spite of that if couple decided to go for divorce further help will be provided to them to reduce stress of their divorce process.

### Utility

- Our Law College senior students are trained and they help in counseling and other court related procedures. This training helps them to understand procedure of family court.
- We have many expertises in the panel of our center like Judges, advocates, doctors, and pshychtrices. Counseling is provided free of charge.
- Through this center we have organized many workshops on pre & post marriage counseling, medical check-ups, lectures related to sex-education & health issues for our students & common people.

### Sucesses of the Practice-

- Till now Center has provided counseling to almost 50 couples.
- Arranged health check up camps, workshops, Guest lectures, street plays for creating awareness amongst youth and common people.
- Center Published magazine named "Palvi". Theme of the magazine is issues related to family.
- Counselors of Family Court work and help us in counseling.
- Significant and noteworthy achievement is that two cases for counseling are referred to center by High Court of Bombay. We also have collaborations with Family Court Bar Association & Pune

Bar Association.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

##### Response:

Marathwada Mitra Mandal, Pune is a trust established through the inspiration of socially and educationally charged personalities, with motto 'Yethe Bahutanche Hit' (Welfare of Masses). With the object to edify value based legal education the trust started the Law College with five years law course in the year June, 2003 & Three years Law course in June, 2004. Mission of the College is **“Quality Legal Education for Masses”** We determine that the education is purely the psyche of a society as it inflates up on one generation to the other.

Qualitative and value based Legal Education is one of the distinctive feature of our Law College. Presently students from all over India which includes Rural, Urban & Cosmopolitan students are studying in College. We are catering to different varieties of students. Students from vernacular medium due less exposure are weak in language, communication skills &, presentations; hence we take some special efforts on their weak areas by arranging some guest lectures, personality development programs, remedial teaching to make their study of law easy & comfortable.

Students from urban & cosmopolitan areas have different needs. They expect opportunities & exposure in moot courts, research & internships. To meet their requirements we have Center for advance Legal Research & Training, Placement Cell. However all the facilities are available to all students. According to our Mission **“Quality Legal Education for Masses”** we are making an effort to provide quality & value based Legal Education to all types of students by making conducive atmosphere in the college. Our Management & Principal see to it that students are not deprived of education due to financial constraints and accommodation problems in Pune city. Every year many students are provided total fees exemption, fees concessions & installments. At the end, if we look at the result, it is noteworthy to mention that alumni's of SCLC are doing extremely well in all fields. Many passed out students of this College are working in the capacity of Judge, JMFC, working in corporate sector and renowned law firms, practicing in Supreme Court & High Courts. For overall development of all students following are our initiative

which makes legal education in SCLC unique-

Ø **Experienced & Qualified Faculty**

Ø **Campus Placement**

Ø **Induction Program**

Ø **Internship with Judges, Reputed Legal firms, NGOs, Advocates & Corporate Sectors etc.**

Ø **Center for Advanced Legal Research & Training**

Ø **Family Counseling Center**

Ø **Justice P. B. Sawant National Moot Court Competition**

Ø **Late Shri Shankarrao Chavan State Level Elocution Competition**

Ø **Celebration of Human Rights Week**

Ø **Law Zillah Cultural & Sports Activities**

Ø **Regular Workshops & Seminars**

Ø Moot Court Association

Ø Legal Aid Centre

Ø Socrates Debate Society

Ø Well Equipped Library

Ø Computer Lab with advances Legal Data

Ø Moot Court Society

Ø Cultural Society

Ø Sports Society

File Description	Document
Any additional information	<a href="#">View Document</a>



## 5. CONCLUSION

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### Additional Information :

1. Centrally placed location- SCLC is situated at Deccan, the heart of Pune, which is known as city of knowledge, internationally acclaimed for its educational traditions and communal harmony. Now of course Pune has grown into a vibrant metro, a hub of education, industry, information technology, entertainment, and so on.
2. At SCLC you will find a stimulating intellectual environment which intend to prepare lawyers to serve their clients, the justice system and the public with the high level of accomplishment and a commitment to the highest ideal of legal profession
3. The vibrant and cosmopolitan culture, team of highly dedicated faculties, well equipped library with international resources are the basic features, SCLC is really proud about.
4. The SCLC has a proud privilege of intimate association with prominent legal professional of distinction as visiting faculty for imparting quality legal education.
5. SCLC is perfect place for enjoying college life to fullest and at the same time it is the learning center which will train you for meeting the challenges of future life.

### Concluding Remarks :

The period from establishment of Law College to till now is just 13 years and in very short span of time the college has come long way. The Law College believes in quality & values based legal education and also consider present requirements of higher education. Hence at SCLC, teaching –learning processes are sound, advance & updated. We are catering to students from diverse backgrounds i.e. from rural to cosmopolitan and all round development of all students according to their need is our object. Consequentially all such required facilities & trainings are available in the Law College. With this, we are also focused on research & extension activities. Through Internal Quality Assurance Cell we are trying to promote & inculcate research culture in the Law College. The Law College have Advance Legal Research Center, Center for Family Counseling and many extension activities. To support all these things, our campus is infrastructurally updated and all advance facilities are provided to students like e-learning, Wi-Fi campus, facility of cctv, smart class rooms etc. Due to all these things students progression at SCLC is remarkable. Till now The College takes pride of producing several legal luminaries working in different fields. Therefore team of SCLC is grateful to Governing Body of Marathwada Mitra Mandal for their guidance & Support. At SCLC, we will always make an attempt to adopt innovative ideas & practices conducive to environment and will try to promote spirit of justice & brotherhood for peaceful society.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p>Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years</p> <p>1.2.1.1. How many new courses are introduced within the last five years            Answer before DVV Verification : 8            Answer after DVV Verification: 7</p> <p>Remark : No circular or syllabus copy provided. Only printout with no authorisation uploaded</p>																				
1.2.2	<p>Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented</p> <p>1.2.2.1. Number of programs in which CBCS/ Elective course system implemented.            Answer before DVV Verification : 3            Answer after DVV Verification: 2</p> <p>Remark : No university letter nor structure of program implemented by competent board is uploaded</p>																				
1.2.3	<p>Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>285</td> <td>236</td> <td>199</td> <td>162</td> <td>138</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>284</td> <td>236</td> <td>199</td> <td>162</td> <td>138</td> </tr> </tbody> </table> <p>Remark : The students list is not authorised</p>	2016-17	2015-16	2014-15	2013-14	2012-13	285	236	199	162	138	2016-17	2015-16	2014-15	2013-14	2012-13	284	236	199	162	138
2016-17	2015-16	2014-15	2013-14	2012-13																	
285	236	199	162	138																	
2016-17	2015-16	2014-15	2013-14	2012-13																	
284	236	199	162	138																	
2.3.3	<p>Ratio of students to mentor for academic and stress related issues</p> <p>2.3.3.1. Number of mentors            Answer before DVV Verification : 15            Answer after DVV Verification: 12</p> <p>Remark : Corrected as per HEIs revised input</p>																				

4.2.3	<p>Does the institution have the following:</p> <ol style="list-style-type: none"> <li>1. e-journals</li> <li>2. e-ShodhSindhu</li> <li>3. Shodhganga Membership</li> <li>4. e-books</li> <li>5. Databases</li> </ol> <p>Answer before DVV Verification : A. Any 4 of the above          Answer After DVV Verification: B. Any 3 of the above          Remark : Corrected as per HEI input</p>																				
5.1.4	<p>Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years</p> <p>5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1066 1046 1200"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>179</td> <td>166</td> <td>141</td> <td>174</td> <td>151</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1279 1046 1413"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>178</td> <td>166</td> <td>141</td> <td>174</td> <td>151</td> </tr> </tbody> </table> <p>Remark : NO copy of circular or brochure or any other supporting document is provided to substantiate the number of students</p>	2016-17	2015-16	2014-15	2013-14	2012-13	179	166	141	174	151	2016-17	2015-16	2014-15	2013-14	2012-13	178	166	141	174	151
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179	166	141	174	151																	
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178	166	141	174	151																	

## 2.Extended Profile Deviations

<b>Extended Profile Deviations</b>
No Deviations